



Eternal Vigilance

ISA

Indian Society of Anaesthesiologists



THE RULE BOOK 2023

(WITH AMENDMENTS UPTO 2022 AGBM)

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FOREWORD

The Indian Society of Anaesthesiologists (ISA) proudly presents the 2023 edition of its Rule Book, a comprehensive guide that serves as the bedrock of our esteemed organization. Within these pages lie the guiding principles that underpin the Society & its ethos. The rules and regulations outlined herein will continue to serve as a roadmap, steering us toward the highest standards of professionalism, ethical conduct and solidarity. This rule book is a testament to our commitment to excellence. It is designed to facilitate the day-to-day operations of ISA at the City, State, Zonal & National level, ensuring a seamless integration of our shared goals and responsibilities. Over the decades, the society has witnessed monumental growth. This rule book serves as a repository of statutes and protocols that have emerged beyond the confines of our constitution. In recognizing the significance of these external frameworks, we have meticulously codified and published them for easy retrieval. This compendium encapsulates the mandatory and non-mandatory tasks / commitments that form the backbone of our organization and contribute to the holistic growth of ISA. Each commitment / task is dissected with precision, providing a detailed procedural guide accompanied by the necessary applications, formats and support materials. By doing so, we aim to empower our members with the knowledge and tools needed to navigate the complexities of their roles within ISA. The ISARule Book reflects the culmination of tireless efforts and expertise from the members, committees, and leadership of ISA. We extend our heartfelt gratitude to everyone involved in shaping this edition of the Rule Book. Their dedication and passion have helped fortify the foundation upon which ISA stands today. As we continue together on this journey, let this Rule Book be a guiding light, fostering a culture of collaboration, excellence, and growth within the Indian Society of Anaesthesiologists.

Dr. Sukhminder Jit Singh Bajwa
Honorary Secretary
Indian Society of Anaesthesiologists

Dr. Naveen Malhotra
Past Honorary Secretary
Indian Society of Anaesthesiologists
(2018-2022)

Indian Society of Anaesthesiologists (ISA) Rule Book

Statutes / protocols other than in Constitution of Indian Society of Anaesthesiologists (ISA), but published elsewhere are published for easy retrieval. This helps in day to day functioning of ISA at City, State and Zonal level. It explains mandatory as well as non-mandatory commitment / tasks in ISA and procedure to do in detail with needed application / format / support. This book describes all existing functioning areas other than 'on going projects' in ISA.

This Rule Book includes

- Constitution of ISA

- History of ISA

- Awards & Medals

- Educational Programs (WFSA / ISA CME / PG Assembly/ Fellowship / Online PG Classes / Industry / CME)

- Functioning of ISA Units

- Monitoring Standards

- Awareness Program –World Anaesthesia Day (Ether Day)

- Welfare Activities

- Anaesthesia patient safety foundation, Quality improvement measures

More material will be added as and when need arises. Rule/Protocol book is printed and kept as a priced publication costing Rs 200 /- copy. This book is the manual of ISA at National, Zonal, State and City Units.

Indian Society of Anaesthesiologists Inception, Growth and Present Position (1947 - 2022)

The Indian Society of Anaesthesiologists (ISA), the professional society of Anaesthesiologists of India, is a nonprofit organization, which exists for the benefits of its members and is recognized as the representative body of the specialty by the Government of India, State Governments in India, National Medical Commission (NMC), Universities of India and National Board of Examinations in Medical Sciences (NBEMS). The Society was founded in 1947 and is committed for improving patient care, education and research in anaesthesiology, pain, critical care, primary care of trauma and perioperative medicine.

In the year 1944, the Anaesthesiologists attending a surgical conference at Bombay (Mumbai), thought of forming a common platform for exchanging scientific views on practice of Anaesthesia and the idea was consolidated in 1946, following the centenary celebrations of ether anaesthesia in October that year, where they finalized the idea to form a separate body of Anaesthetists under the name of Indian Society of Anaesthetists.

The twelve members present on the occasion are the founder members of our society. They are Dr. Ambardekar GS, Dr. Bhargava VB & Dr. Mehta JG (Bombay); Dr. Bakshi SK,

Dr. Dhameja PD & Dr. Satyendra Singh (Delhi); Dr. Barat HG, Dr. Chatterjee SK & Dr. Sur PB (Calcutta); Dr. Prasad (Patna), Dr. Som MM (Dhanbad) and Dr. Chandrashekhar N (Madras).

With the continued efforts of above leaders, the society was born on 30th December 1947. Dr. M.Desai (President), Dr. B. N. Sircar (Secretary) and G. S. Talwalkar (Treasurer), were elected as the officers to lead the society. The society continued as a joint organization with the surgical obstetric society of India till 1947 and had combined annual meetings prior to 1964.

During inception in 1947 itself, an urgent need was felt to start post-graduate course in anaesthesia in our country to increase number of qualified anaesthetists. Dr. Ambardekar GS of Bombay, the first Indian to obtain a post-graduate qualification in anaesthesia (in 1946) 'DA' (London), was entrusted to start DA course under Bombay University in 1946. Later on it was felt that lot of doctors practicing medicine and giving anaesthesia in the country are LMP's and could not qualify for university diploma / degree course. Therefore, to enable them to do post-graduation, D.A. (C.P.S) course was started in 1948 under College of Physicians and Surgeons, Bombay.

The first annual conference of ISA was held on 23rd & 24th December 1949 in KEM Hospital, Bombay. This inaugural meeting of ISA discussed and framed Memorandum, Rules & Regulations which are still the same with minor modifications. Rules for Indian Journal of Anaesthesia were also made although the first issue of the journal was printed in 1953 under the editorship of Dr. MG Ganguli of Calcutta. It was an annual publication till 1957. In 1958 it became biannual publication. IJA faced the usual teething troubles, predominantly financial.

It was soon appreciated that status of anaesthetists can only improve if they are academically at par with other medical specialities. Dr. Mukhteshwar Prasad of Patna and Dr. T. N. Jha of Darbhanga showed exemplary determination and courage to start the first post graduate degree (MS Degree) course in anaesthesia at Darbhanga under Bihar University, Muzaffarpur in 1955 in spite of strong opposition from many quarters. The society separated from the joint organization and established as independent society in 1964. We had our first stand alone ISA annual conference in 1965 and the conference dates were constitutionally fixed as from 27-30 December of every year as in earlier years while with the combined society. From the year 2016 onwards the Annual National Conference dates were fixed as 27th to 29th November with pre Conference workshops on 25th, CME & inauguration on 26th, Orations on 27th, AGBM on 28th & Valedictory function on 29th November. Subsequently, from year 2021 the schedule of Annual National Conference of ISA has been changed that the conference ends on last Sunday of November. The Workshops are on last Wednesday of November, CME is on Thursday and Conference is on Friday, Saturday and Sunday.

The growth of our society in the later years is fascinating and inspiring.

ISA celebrated its Silver Jubilee of formation in 1972 at Trivandrum and the Silver Jubilee Conference in 1975 at Madurai. The Golden Jubilee of formation was conducted in 1997 at New Delhi and the Golden Jubilee Conference celebrated at Coimbatore, Tamil Nadu in 2002. Diamond Jubilee of ISA formation was celebrated at Vishakhapatnam in 2007. Platinum Jubilee celebrations of ISA were enthusiastically celebrated in the year 2022 all across the country with the main event in Gurugram, Haryana on the eve of World Anaesthesia Day 2022.

In 1956, the ISA joined the 'World Federation of Societies of Anaesthesiologists' (WFSA), as a founder member. Under WFSA initiatives, a regional grouping, on name 'South Asian Confederation of Anaesthesiologists' (SACA) was formed in November 1991. Within the region we are linked to Asian- Australasian Regional Section. Inside the country, we have formation of State Chapters and City Branches with independent functioning but governed by the same constitution. For academic presentation, we form Zonal interstate groups and sub speciality forums.

Annual conference is conducted every year for five days ending on last Sunday of November, with the venue keep shifting to major towns in India as per Zonal Rotation. Over the years, the annual conferences have become very popular and attract large number of delegates from India & overseas. The highly academic scientific program of the CME & Conference and enhancing clinical skills during pre-conference workshops remain the major attraction of the annual conference. In addition, award sessions, cultural program by ISAians, state of art industrial exhibition, art & literary exhibition, fit anaesthesiologists campaign (walk-a- thon) and sight-seeing program are other attractions.

Zonal-Interstate meetings comprising of 5-6 nearby states are held once every year. Likewise State Annual Conferences are conducted at every state suiting the local convenience. ISA city branches are the main active areas where members meet once every month/quarter to discuss organizational as well as scientific matters and promote the society.

Society in the formative years sustained many hardships and segregation, where as now we are united, independent and progressive. Improved communication facilities in the society and enhancement of educational programs, brought the involvement of members in the society matters. Continuing Medical Education (CME) program was added on to annual conference from 1981 (Chandigarh) onwards and this program is the star attraction at the conference for practitioners as well as students. CME program is now prefixed to all zonal and state conferences apart from National Conference. From the year 2000, certain CME programs, supported partially by WFSA were done at rural areas. Soon, we may have mid year 'Refresher courses or Continuing professional development courses' and 'scholarships for higher training' as our additional national academic programs. Now, ISA National is sponsoring 20 CMEs/Workshops and 6 Zonal PG assemblies every year.

'The Indian Journal of Anaesthesia is the official journal of the society and was first published in 1953. From the year 1982, the journal is bimonthly publication and the journal is PubMed indexed. The journal is disseminated through our own website isaweb.in & ijaweb.in. From the year 2016, IJA is published as monthly journal. The ranking and impact factor of IJA have improved substantially over the years and now IJA is truly an international journal. The current impact factor is 2.9.

The Association changed the name from 'Indian Society of Anaesthetists' to Indian Society of Anaesthesiologists' from 01 April 2000 onwards. We have now over 40,000 Members. The society started its own website in 2000 and the website provide organizational details of the society and has interactive sessions. (www.isaweb.in)

The society emblem was designed by Dr. Badola of Lucknow and the flag was brought into use from 1969. The flag is blue and white which express the medical gases, with the society emblem at the centre on the white back ground.

The board of control of the society rests with the Governing Council chaired by the President of the society. The society office is administered by the Secretary, assisted by the Treasurer.

The Governing Council is the apex body and the council members are elected by electronic (online) voting in November.

To promote the various branches in anaesthesiology, we have formed certain anaesthesiology super-speciality forums. The forums have specific academic and business sessions oriented towards laying guidelines and research in the speciality practice. At present, following anaesthesiology forums are functioning: Cardiac Anaesthesia, Neuro Anaesthesia, Pain Medicine, Obstetric Anaesthesia, Pediatric Anaesthesia including Neonatology, Clinical Pharmacology, Trauma and Critical care. A separate forum exists for Private Practitioners in anaesthesiology. Society after discussion and interaction at various level, laid down anaesthesia monitoring standards for anaesthesia practice in India. These are our patient safety standards and are trying to legislate for compliance all over India.

Apart from Indian Journal of Anaesthesia, we have five ISA-IJA Zonal Supplements and publications at state and city branch levels. We have at present 29 State Branches and 202 City Branches. ISA is promoting research activities and we have established certain awards and medals to activate the research work as well as organizational activities. We have published some 'clinical protocols' on practice and others are being prepared along with certain 'text books' in anaesthesiology.

Indian Society of Anaesthesiologists ISA Flag and Banner

1. ISA flag was designed in 1969 and carries the colour designated for medical gases we use in anaesthesiology practice. The flag projects our achievements, dedication and unity. The flag reminds us to pledge for community upliftment through our service and exhibits 'awareness' to non-anaesthesiologists. Flag is tailored as white centre with a blue border on top and bottom. Standard size of Flag ISA released is 60" width with 40" height. Arranged as Blue top and bottom measuring 60" (width) x 10" (height), centre is White of measurement 60 (width) x 20" (height). On the white background, emblem (Logo) of ISA with the caption "Indian Society of Anaesthesiologists, founded 1947" is placed in the centre (in blue colour on the white background). ISA flag is presented at all our official meetings within ISA at all levels. The flag is hoisted at annual conference venue by President ISA before starting of conference, at an arranged ceremony and lowered by the President ISA before closure of meeting. At national level, the custodian of the flag is the National Secretary of ISA.
2. At state annual conferences, State ISA President hoists the ISA flag at the state annual conference venue.

On other occasions the same flag could be mounted on the back screen of podium, where ISA meeting of any nature (scientific/ general body/ executive) goes on. The state/ city units could print their 'state name/city name' on the bottom leaf of the flag (on the blue colour in white).
3. At ISA Sponsored CMEs, Workshops, City ISA President hoists the ISA flag at the venue. City branches concerned are requested to make a banner 30"x20" size, where 5" of upper and lower border in blue with centre piece of 30"x10" in white. Centre piece will carry our emblem (Logo) and outside the logo at the near bottom of blue shade, the name of the city branch will be printed. This banner will be used during all branch functions either as mounted on the back screen of podium or fixed on the rostrum.
4. The display of ISA flag/banners is promoted at National & State annual conferences, City branch meetings, during ISA Governing Council Meetings, meetings of the branches with the national unit, and the like.
5. Table-Top ISA Flag is also available.

INDIAN SOCIETY OF ANAESTHESIOLOGISTS

ORATIONS, AWARDS, MEDALS

ORATIONS

1. PROFESSOR KESHAV PANDEY ORATION

A mandatory oration delivered by the Immediate Past President on the first day of the Annual National Conference and on delivery of the oration, ISA will award a medal / silver plaque + Rs 25000/- + certificate of appreciation to the past president.

2. PROFESSOR M.VENKAT RAO ORATION

An award initially instituted by ISA Andhra Pradesh State Chapter and later sponsored by family members of Professor M. Venkat Rao, Past President ISA to honour him. The Oration is delivered on the first day of ISA Annual National Conference every year after Professor Keshav Pandey Oration. The Orator is selected from the applicants by the Governing Council ISA a year earlier. Aspirants may place their request with CV to Secretary ISA National before 30th September each year. The Governing Council ISA selects the orator based on the criteria same as that for Life Time Achievement award. The name of the selected orator will be declared at ISA valedictory function. The award carries a cash sum (Rs. 20,000/-) and certificate.

INDIAN SOCIETY OF ANAESTHESIOLOGISTS

AWARDS & NOMINATIONS

The hierarchy of ISA Individual Awards is as follows (from highest to lowest):

1. ISA National Life Time Achievement Award
2. Dr A. P. Singhal Life Time Achievement National Award
3. ISA President's Appreciation National Award
4. ISA Proficiency National Award
5. ISA Diligent National Award
6. ISA Young Talent National Award

The number of awards will be as follows:

1. ISA National Life Time Achievement Award: One
2. Dr A. P. Singhal Life Time Achievement National Award: One
3. ISA President's Appreciation National Award: Three
4. ISA Proficiency National Award: Five
5. ISA Diligent National Award: Eight
6. ISA Young Talent National Award: Ten

There will be application for all awards.

A Member once awarded cannot apply for the same award again ever.

A Member once awarded, can next time apply for a higher award only.

ISA NATIONAL LIFE TIME ACHIEVEMENT AWARD

1. Only the ISA National Past Presidents are eligible for ISA National Life Time Achievement Award. Only one per year.
2. The Award will be CONFERRED to (name of ISA National Past President). No applications are invited for this award.
3. The list of ISA National Past Presidents who have not been awarded Dr A. P. Singhal Life Time achievement award is there.
4. The ISA National Past Presidents / ISA Members who have received Dr A.P. Singhal Life Time Achievement Award shall not be considered for this award.
5. A list of three ISA National Past Presidents based on merit and seniority will be prepared and the consent of conferring the award shall be taken from the ISA National Past Presidents.
6. A ISA National Past President can give consent in any of the three consecutive years.
7. The selection of the awardee will be done during the second mid-term Governing Council Meeting of ISA.
8. The award consists of cash plus a Citation in Silver Plaque and a Scroll and will be conferred to the ISA National Past President selected, every year at the Annual Conference during the inaugural function.
9. If the ISA National Past President is unable to travel, it will be conferred at the residence.
10. The financial implications of the award (plaque, citation, etc) will be met from the existing corpus of awards fund of ISA National.

INDIAN SOCIETY OF ANAESTHESIOLOGISTS

Dr. A.P. Singhal Life Time Achievement National Award

1. Dr. A. P. Singhal, Past President ISA, and family donated a sum of money to identify and honour an outstanding Anaesthesiologists in India every year and to grant an award titled as “Life Time Achievement Award” from ISA. This award is given to the outstanding Anaesthesiologists in India every year, started in 1999 from the proceeds of the interest from the capital deposited. The award consists of cash plus a Citation in Silver Plaque and a Scroll and is awarded to the individual selected every year at the Annual Conference during Inaugural Function.
2. Any ISA City Branch can nominate one of their out-standing Anaesthesiologists with the State Branch recommendation for being selected to this award. Only one nomination is allowed from a branch.
3. Any Anaesthesiologist of Indian origin working in India who is a valid member of ISA and has put up more than 20 years of productive service in anaesthesia specialty could be nominated. Selection of the award winner will be based on a proforma description of the nominated individual, submitted by the nominating branch and the proforma is published by ISA, taking into total consideration of academic organizational and socio-medical commitment.
4. Dr. A.P. Singhal Life Time Achievement National Award is open to all ISA Members, except ISA National Past Presidents. There will be no financial implications on the ISA Conference Organizing Committee (no complimentary registration or accommodation, except on the year of the award). Only one per year.
5. A copy of the nomination proforma is attached.
6. Application should reach ISA HQ Office by 30 June and the selection of the award winner will be done during the mid-term Governing Council Meeting of ISA. The City/State branch will be informed of the result for onward communication to the recipient of the award and the confirmation of the presence of award winner at the annual conference is absolutely mandatory.

**SCORING SYSTEM FOR
DR. A.P. SINGHAL LIFE TIME ACHIEVEMENT NATIONAL AWARD
& DR. VENKAT RAO ORATION AWARD**

1. Total marks: - 100
2. Division: -
 - i. Organizational capacity: - Max 30
 - ii. Special Achievements if any: - Max 20
 - iii. Social Standing: - Max. 25
 - iv. Academic excellence: - Max. 25
3. Scoring
 - I. **Organizational capacity: - 30 marks max.**
 - a. Working in ISA 15 marks max.
 1. City level leadership 2 marks
 2. State level leadership 5 marks
 3. National level leadership 8 marks
 - b. Organization of ISA Conferences/ CME/Workshops etc 10 marks max.
 1. City level 1 mark
 2. State level 2 marks
 3. National level 3 marks
 - c. Working in WFSA, IMA, Other Medical organizations of national or international reputation 5 marks max.
 1. City level leadership 1 mark
 2. State level leadership 2 marks
 3. National level leadership 3 marks
 - II. **Special Achievements if any: -20 marks max.**

Awards or recognition received from ISA National or State/City Government or Medical Institutes

 1. District or city level award 3 marks
 2. State level award 7 marks
 3. National or International award 10 marks
 - III. **Social standing: - Max. marks 25**

Social Standing: 15 marks

Contribution for promoting anaesthesia, like public awareness programs, public lectures & exhibitions organized, books & newspaper write-ups, etc

 1. National level 3 marks each
 2. State level 2 marks each
 3. District city or local level attempt 1 mark each

Promoting ISA National Programs 10 marks

 1. National level 3 marks each
 2. State level 2 marks each
 3. District city or local level attempt 1 mark each

IV. Academic Excellence / Professional Excellence:-

Max. marks 25

Professional Excellence- Excellence in Clinical Practice: Private Practitioner / Free Lance Practice: 1 mark per year of practice (maximum of 25 marks)

or

Academic Excellence (Max marks 25):

a. Research Papers Published: Max marks 10

1. Indexed National Journals : 1 Mark per research paper, First/Second author or Corresponding Author
2. Indexed International Journals 2 Marks per research paper, First/Second author or Corresponding Author

b. Books: - Max. 5 marks.

1. Author of Chapter in Indian Book, First/Second author
1 mark
2. Author of Chapter in International Book, First/Second author 2 mark
3. Editor of Book 3 Marks

c. Academic participation as a speaker or faculty: -
Max. 5 marks

1. National level conference, CME or workshop
1/2 mark each
2. International level conference, CME or workshop
1 mark each

d. Administrative Positions held: 5 marks

1. DMER , Vice Chancellor: 5 Marks
2. Director, Principal, Dean, NBE or NMC Committee Chair:
3 Marks
3. Medical Superintendent / Head of Department: 2 Marks

Submit your application along with the certificates by post / courier or e-mail to secretaryisanhq@gmail.com. Last date to apply: 30 June.

Nomination favoring deceased candidates will not be entertained. If there is no State Branch available, City Branch can send directly to ISANHQ.

ISA PRESIDENT'S APPRECIATION NATIONAL AWARD

The Criteria for selection for ISA President's Appreciation National Award will be based on the following:

I. Organizational Capacity

- a. Working in ISA: City level leadership; State level leadership; National level leadership
- b. Organization of ISA Conferences/CME/Workshops etc.: City level; State level; National level
- c. Working in WFSA, IMA, Other Medical organizations of national or international reputation: City level leadership; State level leadership; National level leadership

II. Special Achievements

Awards or recognition received from ISA, Government or Medical Institutes:
International, National, State, City Award

III. Social Standing

- a. Contribution for promoting anaesthesia, like public awareness programs, public lectures & exhibitions organized, books & newspaper write-ups, etc: National level; State level; City level.
- b. Promoting ISA National Programs: IRC, ISA FBF, ISA Private Practitioners forum, ISA Academics, ISA Online PG Classes, ISA Online Quiz, IJA, YUVA ISA, ISA Guidelines, ISA News Letter- The ISAIAN, ISA Legal Cell, ISA Innovation Cell, ISA Fit Anaesthesiologist Campaign, ISA Sports Cell, ISA Cultural Club, ISA Art and Literary Club, ISA Social Outreach Program, ISA Leadership Summit, ISA Financial Advisor, ISA Vigil National level; State level; City level

IV. Academic Excellence / Professional Excellence

Professional Excellence- Excellence in Clinical Practice

Private Practitioner / Free Lance Practice: Number of years of practice

or

Academic Excellence

- a. Research Papers Published: Indexed International or National Journals, First/ Second author or Corresponding Author
- b. Books: Editor of Book; Author of Chapter in International Book / Indian Book, First/Second author
- c. Academic participation as a Speaker or Faculty: International or National level Conference, CME or Workshop
- d. Administrative Positions held: DMER; Vice Chancellor; Director, Principal, Dean, NBE or NMC Committee Chair; Medical Superintendent, Head of Department.

SCORING SYSTEM FOR ISA PRESIDENT'S APPRECIATION NATIONAL AWARD

Total marks: - 100

Division: -

- i. Organizational capacity: - Max 30
- ii. Special Achievements if any: - Max 20
- iii. Social Standing: - Max. 25
- iv. Academic excellence: - Max. 25

Scoring

Organizational capacity: - 30 marks max.

- a. Working in ISA 15 marks max.
 1. City level leadership 2 marks
 2. State level leadership 5 marks
 3. National level leadership 8 marks
- b. Organization of ISA Conferences/ CME/Workshops etc 10 marks max.
 1. City level 1 mark
 2. State level 2 marks
 3. National level 3 marks
- c. Working in WFSA, IMA, Other Medical organizations of national or international reputation 5 marks max.
 1. City level leadership 1 mark
 2. State level leadership 2 marks
 3. National level leadership 3 marks

Special Achievements if any: - 20 marks max.

Awards or recognition received from ISA National or State / City Government or Medical Institutes

1. District or city level award 3 marks
2. State level award 7 marks
3. National or International award 10 marks

Social standing: - Max. marks 25

Social Standing: 15

Contribution for promoting anaesthesia, like public awareness programs, public lectures & exhibitions organized, books & newspaper write-ups, etc

1. National level 3 marks each
2. State level 2 marks each
3. District city or local level attempt 1 mark each

Promoting ISA National Programs 10 marks

1. National level 3 marks each
2. State level 2 marks each
3. District city or local level attempt 1 mark each

Academic Excellence / Professional Excellence: - Max. marks 25

Professional Excellence- Excellence in Clinical Practice: Private Practitioner / Free Lance Practice: 1 mark per year of practice (maximum of 25 marks)

or

Academic Excellence (Max marks 25):

- b. Research Papers Published: Max marks 10
 - 1. Indexed National Journals : 1 Mark per research paper, First/Second author or Corresponding Author
 - 2. Indexed International Journals 2 Marks per research paper, First/Second author or Corresponding Author
- c. Books: - Max. 5 marks.
 - 1. Author of Chapter in Indian Book, First/Second author 1 mark
 - 2. Author of Chapter in International Book, First/Second author 2 mark
 - 3. Editor of Book 3 Marks
- d. Academic participation as a speaker or faculty: - Max. 5 marks
 - 1. National level conference, CME or workshop 1/2 mark each
 - 2. International level conference, CME or workshop 1 mark each
- e. Administrative Positions held: 5 marks
 - 1. DMER , Vice Chancellor: 5 Marks
 - 2. Director, Principal, Dean, NBE or NMC13Committee Chair: 3 Marks
 - 3. Medical Superintendent / Head of Department: 2 Marks

Maximum of Three awards will be presented per year. Two awardees will be approved by the ISA National Governing Council and one awardee will be the discretion of President with approval of Governing Council.

Submit your application along with the certificates to secretaryisanhq@gmail.com.
Last date to apply: 29 October

ISA PROFICIENCY NATIONAL AWARD

The Criteria for selection for ISA Proficiency National Award will be based on the following:

I. Organizational Capacity

- a. Working in ISA: City level leadership; State level leadership; National level leadership
- b. Organization of ISA Conferences/ CME/Workshops etc.: City level; State level; National level
- c. Working in WFSA, IMA, Other Medical organizations of national or international reputation: City level leadership; State level leadership; National level leadership

II. Special Achievements

Awards or recognition received from ISA, Government or Medical Institutes:
International, National, State, City Award

III. Social Standing

- c. Contribution for promoting anaesthesia, like public awareness programs, public lectures & exhibitions organized, books & newspaper write-ups, etc: National level; State level; City level.
- d. Promoting ISA National Programs: IRC, ISA FBF, ISA Private Practitioners forum, ISA Academics, ISA Online PG Classes, ISA Online Quiz, IJA, YUVA ISA, ISA Guidelines, ISA News Letter-The ISAIAN, ISA Legal Cell, ISA Innovation Cell, ISA Fit Anaesthesiologist Campaign, ISA Sports Cell, ISA Cultural Club, ISA Art and Literary Club, ISA Social Outreach Program, ISA Leadership Summit, ISA Financial Advisor, ISA Vigil

National level; State level; City level

IV. Academic Excellence / Professional Excellence

Professional Excellence- Excellence in Clinical Practice
Private Practitioner / Free Lance Practice: Number of years of practice
or
Academic Excellence

- a. Research Papers Published: Indexed International or National Journals, First/ Second author or Corresponding Author
- b. Books: Editor of Book; Author of Chapter in International Book / Indian Book, First/Second author
- c. Academic participation as a Speaker or Faculty: International or National level Conference, CME or Workshop
- d. Administrative Positions held: DMER; Vice Chancellor; Director, Principal, Dean, NBE or NMC Committee Chair; Medical Superintendent, Head of Department.

SCORING SYSTEM FOR ISA PROFICIENCY NATIONAL AWARD

Total marks: - 100

Division: -

- I. Organizational capacity: - Max 30
- II. Special Achievements if any: - Max 20
- III. Social Standing: - Max. 25
- IV. Academic excellence: - Max. 25

Scoring

Organizational capacity: - 30 marks max.

- a. Working in ISA 15 marks max.
 1. City level leadership 2 marks
 2. State level leadership 5 marks
 3. National level leadership 8 marks
- b. Organization of ISA Conferences/ CME/Workshops etc 10 marks max.
 1. City level 1 mark
 2. State level 2 marks
 3. National level 3 marks
- c. Working in WFSA, IMA, Other Medical organizations of national or international reputation 5 marks max.
 1. City level leadership 1 mark
 2. State level leadership 2 marks
 3. National level leadership 3 marks

Special Achievements if any: -20 marks max.

Awards or recognition received from ISA National or State / City Government or Medical Institutes

1. District or city level award 3 marks
2. State level award 7 marks
3. National or International award 10 marks

Social standing: - Max. marks 25

Social Standing: 15

Contribution for promoting anaesthesia, like public awareness programs, public lectures & exhibitions organized, books & newspaper write-ups, etc

1. National level 3 marks each
2. State level 2 marks each
3. District city or local level attempt 1 mark each

Promoting ISA National Programs 10 marks

1. National level 3 marks each
2. State level 2 marks each
3. District city or local level attempt 1 mark each

Academic Excellence / Professional Excellence: - Max. marks 25

Professional Excellence- Excellence in Clinical Practice: Private Practitioner / Free Lance Practice: 1 mark per year of practice (maximum of 25 marks)

or

Academic Excellence (Max marks 25):

- f. Research Papers Published: Max marks 10
 - 1. Indexed National Journals : 1 Mark per research paper, First/Second author or Corresponding Author
 - 2. Indexed International Journals 2 Marks per research paper, First/Second author or Corresponding Author
- g. Books: - Max. 5 marks.
 - 1. Author of Chapter in Indian Book, First/Second author 1 mark
 - 2. Author of Chapter in International Book, First/Second author 2 mark
 - 3. Editor of Book 3 Marks
- h. Academic participation as a speaker or faculty: - Max. 5 marks
 - 1. National level conference, CME or workshop 1/2 mark each
 - 2. International level conference, CME or workshop 1 mark each
- i. Administrative Positions held: 5 marks
 - 1. DMER , Vice Chancellor: 5 Marks
 - 2. Director, Principal, Dean, NBE or NMC Committee Chair: 3 Marks
 - 3. Medical Superintendent / Head of Department: 2 Marks

Five awards will be presented per year. Three awardees will be approved by the ISA National Governing Council and two awardees will be the discretion of Honorary Secretary with approval of Governing Council.

Submit your application along with the certificates to secretaryisanhq@gmail.com. Last date to apply: 29 October

ISA DILIGENT NATIONAL AWARD

This award is for a diligent ISA workers at city / state level who put steady, earnest, energetic and painstaking work in the organizational issues of ISA. It will not cover academic achievements but the work done for strengthening ISA at ground level. The application will be recommended by the state or city branch office bearers and will be decided by the ISA Governing Council. It will carry certificate and medallion.

The Criteria for selection for ISA Diligent Award will be based on the following:

ISA Diligent Award at City / State level

Name	ISA NO	Post held at City level	Post held at State level	Contribution towards ISA City Branch	ISA Awards Received	Contribution / participation in ISA National Programmes	Contribution/participation in Social activity/Public awareness/Community health at City level
				Organizing Chairman/Org. Secretary/other post in Org Committee in City/State/National Level Conference, CME, Workshops, P.G. Assembly:	Award at city level Award at State level Award at National Level	Activity at city level Activity at State level Activity at National Level	Activity at city level Activity at State level Activity at National Level
				Any award sponsored for ISA City branch			

Maximum of Eight awards will be presented per year. Five awardees will be approved by the ISA National Governing Council and three awardees will be the discretion of Honorary Secretary with approval of Governing Council. At least One Award will be for ISA Members working in Rural / Remote Locations.

If there is a tie, the decision will be taken by selection committee of ISA National, comprising of: President, Vice President, Honorary Secretary, Treasurer, One Governing Council Member and selection will be based on Number and Type of contribution towards ISA Programs by the applicant.

Submit your application along with the certificates to secretaryisanhq@gmail.com.

Last date to apply: 29 October

ISA YOUNG TALENT NATIONAL AWARD

This award is for ISAians who are aged 40 Years or less, who are talented and do excellent work under any program of ISA. The application will be recommended by the state or city branch office bearers and will be decided by the ISA Governing Council. It will carry certificate and medallion.

The Criteria for selection for ISA Young Talent Award will be based on the following:

1. The applicant has to be 40 years or less than 40 years.
2. This Award is for ISAians, who are talented and do excellent work under any program / programs of ISA. There winners will be presented medallion and certificate.
3. Details of ISAActivities conducted

ISA Activities done at City Level	ISA Activities done at State Level	ISA Activities done at National Level

ISA Programs

1. IRC
2. ISA FBF
3. ISA Private Practioners forum
4. ISA Academics
5. ISA Online PG Classes
6. ISA Online Quiz
7. IJA
8. YUVA ISA
9. ISA Guidelines
10. ISA News Letter: THE ISAIAN
11. ISA Legal Cell
12. ISA Innovation Cell
13. ISA Fit Anaesthesiologist Campaign
14. ISA Sports Cell
15. ISA Cultural Club
16. ISA Art and Literary Club
17. ISA Social Outreach Program
18. ISA Leadership Summit
19. ISA Financial Advisor
20. ISA Vigil

Ten awards will be presented per year. Seven awardees will be approved by the ISA National Governing Council and Three awardees will be the discretion of Honorary Secretary with approval of Governing Council. Programme Heads of ISA National Programs to encourage nominations from respective Programs.

If there is a tie, the decision will be taken by selection committee of ISA National, comprising of: President, Vice President, Honorary Secretary, One Governing Council Member (Coordinator of the Program) and selection will be based on Number and Type of contribution towards ISA Programs by the applicant.

Submit your application along with the certificates to secretaryisanhq@gmail.com.

Last date to apply: 29 October

DR. T.N. JHA AND DR. K.P. CHANSORIYA MEMORIAL NATIONAL MEDAL AND TRAVELLING GRANTS

This 'Medal and Traveling Grants' competition, reserved for anaesthesia postgraduate students was originally floated by family of late Dr. T.N. Jha and his colleagues. Owing to financial paucity to run the programme, a generous contribution was received from Dr. K.P. Chansoriya (Past National President of ISA) and the name is now changed to Dr. T.N. Jha and Dr. K.P. Chansoriya Memorial National Medal and Travelling Grant.

Rules & Regulations:

1. Only ISA member - anaesthesia postgraduate students are permitted to participate.
2. Last date of receiving the nomination is 10th November of every year.

Twelve Travel grants, one each to a member of ISA, from twelve states (if more states apply, selection will be done by Scientific Committee / on Rotation); will be given every year to attend the Annual National Conference of ISA. The amount of grant will be Rs.1000/- to each participant to meet the travel expenses. (Actual number of grants varies every year)

Selection

The Selection of the participating - candidate will be done by the State chapter based on the guidelines that:

- A. He / She must be a PG student at the time when he / she read the paper in respective State Annual Conference of the year.
- B. His / Her paper will be adjudged as the best from PG s who read the paper in State Annual Conference.
- C. He / She will present the same paper in the Annual National Conference of ISA, immediately following the State Conference.
- D. State units may support the participant financially to attend the national conference.

Submission

He / She should submit a certificate endorsing the above facts, a + b, from Hon. Secretary of ISA of respective state to ISA Secretary at HQ for inclusion of name in the competition, before 10th November of each year. At places, where no state chapters are functioning, the paper with the recommendation from ISA City Branch Secretary will be accepted with the provision that only one paper allowed from a state.

Competition for medal

All such papers accepted for competition, will be read in one session on the day one of the conference every year. This is an ISA function. The President ISA will chair the session. The Hon. Secretary ISA will anchor the session. The Vice President, ISA will be the coordinator of the function. The Chairperson will introduce the theme of this award and the donors to the audience.

The judging team will consist of (a) Vice President ISA (b) Editor IJA (c) One Past President ISA. Time allotted for presentation will be 7 minutes followed by 2 minutes of interaction. Only judges are allowed to ask questions. After valuation of the paper presented, with the permission of the chair, audience can interact with the presenter, if time available. Judging of paper will be based on the art of presentation of the paper, methodology of the work presented and the audience control while presenting and answering of the questions.

Result and Award

The President ISA will declare the best paper presented at the end of the session and the winner is entitled for Dr. T.N. Jha and Dr. K.P. Chansoriya Memorial National Medal, Certificate and cash award of 10,000 INR which will be awarded at AGM / Valedictory functions of ISA. Travel grants and certificates will be distributed from office of Secretary on participation at the competition.

ISA BHOPAL NATIONAL AWARD FOR ACADEMIC EXCELLENCE

1. This award will be presented each year to the Anaesthesiologist who has done outstanding work in the field of Anaesthesiology, Perioperative Medicine, Critical Care and Pain Medicine.
2. Application to be submitted to The Honorary Secretary ISA (National) by 30th June each year by e-mail (isanhq@gmail.com, secretaryisanhq@gmail.com), post or courier.
3. All eligible applications received by The Secretary will be forwarded to a panel of judges for evaluation. Panel of Judges will be selected by ISA Academic Committee.
4. Professional achievements in the last 10 years in the following decreasing order of importance will be considered for evaluation:

SCORING : 20 MARKS EACH, TOTAL 100 MARKS

- a. Authorship / editorship / reviewer ship of any textbook, chapter, and journal.
Author of Chapter in Indian Book, First/Second author- 1 mark
Author of Chapter in International Book, First/Second author- 2 marks
Editor of Book- 3 Marks
 - b. Publication of original research articles, reviews, editorials in indexed medical journals.
First, Second or Corresponding Author
International Journal- 2 marks
National Journal-1 mark
Zonal / State Journal -1/2 mark
 - c. Presentation of original research work, orations, guest lectures in medical conferences.
International Conferences - 2 marks
National Conferences -1 mark
Zonal / State Conferences -1/2 mark
 - d. Fellowship/Degree/DM or PhD Examiner to any University/Society/College.
5 Marks for each additional qualification
 - e. Holding any important position in professional bodies and organizational responsibilities in the form of conferences, workshops, CME, etc.
City level 1 mark
State level 2 marks
National level 3 marks
International 4 Marks
- *International contribution carries more importance over all of the above.**
5. Only life members of ISA are eligible for the award. The award will be given only once in a lifetime.
 6. Panel of Judges will recommend maximum three names of applicants in the order of merit to midterm meeting of The Governing Council of ISA. The ISA Governing Council will finally decide the recipient of the award. In case of any dispute the decision of The President ISA (National) will be final.
 7. This award will be presented during annual ISA conference and carries a cash prize of Rs 5000/- and a citation.

DR. KOP'S NATIONAL AWARD

Award is in the name of Dr. B.R. KOP (14-11-43 to 09-02-93)

Dr. KOP worked as Professor of Anaesthesia at Krishna Institute of Medical Sciences, Karad and served for upliftment of anaesthesia service in Karad. The Award is sponsored by wife of Dr. KOP (Smt (Dr) P. B. KOP)

Award is given to the best paper presented in any recognized anaesthesia speciality. The specialties marked for the competition are:

1. Cardiac anaesthesia
2. Neuro anaesthesia
3. Chronic Pain
4. Obstetric anaesthesia
5. Paediatric & Neonatal anaesthesia including neonatal intensive care
6. Clinical Pharmacology
7. Trauma and Critical Care
8. Practitioners Forum (organizational forum)

Award carries Rs 10000/- and certificate to each winner

Eligibility

ISA Members - All age groups / All designations entitled to present (bonus marks for young participants)

Judges

3 members (Subspecialty coordinator + 2 judges)

Presentation

7 minutes

Selection based on art of presentation / methodology / work presented / interaction / time control

Request to compete, along with the paper may be submitted to scientific committee chairperson of the National conference with soft copy to National Secretary of ISA before 30th September of every year.

ISH - NARANI BEST POSTER NATIONAL AWARD

1. This award is intended to increase the academic and research activities of practicing anaesthesiologists and PG Students in clinical anaesthesiology, perioperative medicine, critical care & pain medicine.
2. Only members of ISA are eligible to participate in this competition.
3. Preference will be given to original research work.
4. Ten posters will be selected from the posters submitted for poster presentation by the Chairman Scientific Committee/posters presented during the Conference by Judges appointed. These 10 posters will be presented in a special session in the ISA National Conference every year.
5. This award will be presented for the best research paper presented in the poster format.
6. Three judges nominated by the Chairman Scientific Committee will evaluate these 10 posters on different criteria's like scientific content, presentation style etc. The presenter who gets the maximum marks will be awarded.
7. The award consists of certificate and cash prize. First prize of Rs. 10000/- goes to the post graduate student ISA member who presents best poster. The remaining awards for 2nd/3rd place to successful participants carry certificates and cash award of Rs. 5000/- and Rs. 3000/- sponsored by ISA. All 10 finalists will get Certificates.
8. The award will be announced immediately after the poster presentation.
9. Timing of poster presentation will be decided by the organizers.
10. The decision of the Chairman Scientific Committee/Judges for selecting the papers for the award and the decision of the judges will be final and binding to all.

It is mandatory that the first (main) author should also be the presenting author and the award will only be given to the first author.

SHASHI CHANDRA NATIONAL AWARD

This Award is instituted by Dr. P Chandra in memory of his late wife Mrs. Shashi. A corpus amount is paid by him to institute this Award. The Award is for the best research article published in any PubMed indexed journal. The Award will be given every year during the Award Ceremony on the 2nd day of the National Conference. The Award carries a citation and cash Award of Rs. 15,000/-

Only active young ISA members are eligible to apply for this Award. Only 1st and 2nd author can apply. If both apply separately, the 1st author will be considered. The applicant must be within 40 years of age or within 10 years of ISA Life Membership, whichever is earlier. He must be an active member of ISA. He must apply online after logging in at ISA website. Article must be published between July of previous year & June of the applying year. The last date for receiving online application is July 15 every year. The judges for the Award will be Editor in Chief of IJA, Past President and one GC Member. The 2nd Mid-Term Governing Council Meeting will review the report of judges and announce the result.

DR. (MRS) RUKMANI PANDIT NATIONAL AWARD

**(Award sponsored by Dr. S. K. Pandit
Professor, PGIMER / Currently in Michigan, USA)**

This award is for the best paper presented at the preceding ISA Annual Conference. Eligible members may send 4 copies of the paper before 30 June each year in a publication format to the office of the Secretary, ISA National. Committee consisting of Editor, Vice President and a member of Governing Council select the award winner.

The award carries a medal & certificate.

DR. Y. G. BHOJRAJ NATIONAL AWARD

(Award sponsored by Dr. Y. G. Bhoj Raj of Mumbai)

A cash award of Rs. 2,000/- along with certificate will be given to a member of ISA for the best review article published in the IJA or accepted for publication in the IJA in the previous year. All articles published in the said period will be handed over to the Hon. Secretary by the Editor of IJA before 30th June to be circulated among judges (Editor, Vice President & President). There is no need to apply separately. The award winning article, if not already published in IJA, will be published at a later date. Committee consisting of Editor, Vice President and President ISA, select the award winner.

ISA JAIPUR NATIONAL AWARDS

(Sponsored by ISACON Jaipur 2015)

Corpus money is donated by ISA Jaipur City Branch from the profits of ISACON Jaipur 2015. Award is given to the best free paper presented in following three specialties

1. Airway
2. Acute Pain / Perioperative pain
3. Day Care / Ambulatory Anaesthesia

Award carries cash prize and certificate to 1st, 2nd and 3rd winners from each category

Eligibility

ISA Members - All age groups/All designations entitled to present (bonus marks for young participants)

Judges

Three Judges (speciality expert, GC Coordinator and another member nominated by GC)

Presentation

7 minutes

Winners are selected based on art of presentation/methodology/work presented / interaction / time control The Award consists of medal, certificate and cash award (First Prize-10000 INR, Second Prize-5000 INR, Third Prize- 3000 INR) in each category. Request to compete, along with the paper may be submitted to Scientific Committee Chairman of the National conference with soft copy to National Secretary of ISA by 30th September every year.

ISA LUDHIANA BEST POSTER NATIONAL AWARD & TRAVELLING GRANTS

This 'competition and traveling grants' is only for anaesthesia postgraduate students whose poster is adjudged as the Best Poster in their state level PG poster competition.

Rules & Regulations:

1. Only ISA members who are doing post graduation in anaesthesia are permitted to participate.
2. Last date of receiving the nomination is 10th November of every year.
3. 12-15 Travel grants, one per state to a member of ISA (if more states apply, selection will be done by Scientific Committee on Rotation). The travel grant will be given every year to attend the Annual National Conference of ISA. The amount of grant will be Rs. 2,500/- to each participant to meet the travel expenses. (Actual number of grants varies every year)

Selection

The Selection of the participating candidate will be done by the ISA State Chapter based on the guidelines that:

- a. He / She must be a PG student at the time when he / she presented the poster in respective State Annual Conference of the year.
- b. His / Her poster was adjudged as the Best Poster amongst the postgraduates who presented the posters in State Annual Conference.
- c. He / She will present the same poster as Poster in the Annual National Conference of ISA immediately following the State Conference.
- d. State units may support the participant financially to attend the national conference
- e. It must be a scientific study only.

Submission

He/She should submit a certificate endorsing the above facts, from respective ISA State Branch Secretary to The Hon. Secretary ISA National Head Quarters (ISANHQ) for inclusion of name in the competition before 10th November of each year. At places where no state chapters are functioning, the poster with the recommendation from ISA City Branch Secretary will be accepted with the provision that only one poster allowed from a state.

Competition for medal

All such posters accepted for competition will be presented as poster in one session on the day one of the conference every year. This is an ISA function. The President ISA will chair the session. The Hon. Secretary ISA will anchor the session. The Vice President ISA will be the coordinator of the function. The Chairperson will introduce the theme of this award and the contributors to the audience. The judging team will consist of (a) Vice President ISA (b) Editor IJA (c) One Past President ISA. Time allotted for presentation will be 4 minutes followed by 2 minutes of interaction. Only judges are allowed to ask questions. After valuation of the poster presented, with the permission of the judges, audience can interact with the presenter, if time available. Judging of poster will be based on the art of presentation, methodology of the work presented, the poster quality and answering of the questions.

Results and Awards

The President ISA will declare the Best Poster presented at the end of the session and two winners (1st and 2nd) will be given Medal, Certificates and cash award (First Prize-10000 INR, Second Prize- 5000 INR) at AGM / Valedictory functions of ISA. Travel grants and certificates will be distributed from Office of Secretary on participation at the competition.

ISA DR. B.B. MISHRA YOUNG ANAESTHESIOLOGIST NATIONAL AWARD

- This session consists of presentation by young Anaesthesiologists defined as Senior Resident or Assistant Professor or Practitioner (all with less than 10 years post first PG degree, including those who do DNB post DA after time gap), who are Life Members of ISA
- They should not have presented lectures as faculty (speaker/ chairperson)/young speaker at National conferences of ISA earlier
- A self-declaration to this effect (above two) shall be submitted online
- The final on stage presentation for selected presenters shall be for 6 min (plus 1 min discussion) of a lecture topic allotted by the Scientific Committee
- Please provide documents to support your educational qualification and designation (Degree certificate and registration certificate, Present appointment letter)
- If selected, the presenter will not be eligible to participate in the same session in future ISACON (National)
- The ISA Academic Committee in coordination with the Scientific Committee of ISACON will choose the best among the applications through blinded online review system and inform the finalists through SMS and E mail by 25th October.
- Submissions are only through the designated link in ISACON website. Submissions through e mail/ abstract portal will not be considered.
- The applicant shall submit the CV and related details mentioned above (including Degree Certificate & Medical Council Registration Certificate) online with necessary attachments as proof. Certificates of paper presentation and first page of papers published are considered as proof for presentation and publication. Please do not upload certificates of attendance as delegates for ISA conferences/ workshops. They do not have any consideration. Size of each image should not exceed 50 kB.
- The Award consists of medal, certificate and cash award (First Prize-10000 INR, Second Prize-5000 INR, Third Prize- 3000 INR).
- The Last Date for the submission is 30 September.

ISA DR. M. T. BHATIA YOUNG PAIN PHYSICIAN NATIONAL AWARD

The protocol of the Dr. M. T. Bhatia Award for Chronic Pain & Cancer Pain.

- Only ISA life members can submit the nomination
- He or she should be within 10 years after post-graduation
- The award is restricted to research on Chronic pain or cancer pain
- It will be a 8 minutes presentation + 2 minutes discussion
- Total duration of the session will be 90 minutes
- The Last date for Submission is 16th October.

THE ISA INNOVATION NATIONAL AWARD

This session consists of presentation by Life Member / Associate Life member of ISA about his/her innovation related to help and improvement in practice of anaesthesia and patient management in terms of machines, devices, technology, automation, networking, Applications (web and mobile), etc for diagnosis, management, prophylaxis, data storage and analysis, Innovative Teaching modules / Apps for students, etc.

The submission shall convey

1. The physical, chemical, biological and technological basis of the innovation, its design / formula, discuss the usage in lab / manikins / animals / simulations / clinical cases / trials, etc.,
 2. The safety and ethical considerations / whether Ethical Committee Approval is taken for safety profile and use in practice/ in vivo
 3. Issues related to copyright, patenting if any
 4. Production / manufacture Considerations in India ('make in India')/abroad
 5. Economic considerations
 6. Can the ISA Innovation Committee and IJA help? Elucidate in your preparation
- Applicants should submit a short write up (of less than 1000 words) of their innovation through online portal on the ISACON website for review and possible final selection.
 - The Innovation Committee of ISA in coordination with the Scientific Committee of ISACON will choose the best among the applications through online review system and inform the finalists through SMS and E mail by 15th September.
 - There will be 6 final presenters and the final on stage presentation for selected presenters shall be for 3 min only with 2 min discussion
 - The decision of the Committee is final and will not be changed.

Submission Details

- Submissions Open at 9 AM on 1st August and close at 5 PM on 31st August in the ISACON website.
- Submissions are only through the designated link on ISACON website. Submissions through e-mail will not be considered. (unless specifically asked by the Committees)
- Applicants should submit a short write up (maximum 1000 words excluding title) of presenting topic through online portal, which will be screened by Innovation Committee of ISA in coordination with Scientific Committee of ISACON for final selection.
- There will a 30 min session in ISACON National Conference
- The final 6 participants will be chosen by the Innovation Committee and informed to the ISACON Scientific Committee
- The award winner and others are encouraged to interact with ISA Innovation Committee and the Committee will guide them on further technological update, copyright, patent, marketing in the field
- The Award consists of medal, certificate and cash award (First Prize-10000 INR, Second Prize-5000 INR, Third Prize- 3000 INR).
- The Last date for Submission is 31st August.

ISA NATIONAL EDUCATIONAL SCHOLARSHIPS

- Maximum grant of 25000 INR per candidate
- Total grants available per year 20
- ISA will help deserving ISA Members
 - By paying College Fees / Books / Registration for Conferences / ISA Life Membership Registration, FBF Membership, etc
 - It is a Matching grant: (equal amount to be shared by the ISA Member / City / State Branch)
- It will be paid on the recommendation of local ISA City or State Branch with ISA Governing Council Approval

Submit your application along with the CV & certificates to secretaryisanhq@gmail.com
Last date to apply: 30 September

ISA DR. S.M. BASU NATIONAL AWARD

The friends of Dr. S. M. Basu have instituted this award in his name. The Award is for the best meta-analysis published in Indian Journal of Anaesthesia (IJA) or accepted for publication in IJA in the previous year. It should be registered in PROSPERO (desirable). All meta-analysis published or submitted for publication in the said period (July of previous year to June of current year) will be handed over to the Honorary Secretary by the Editor-in-Chief of IJA. There is no need to apply separately. These articles will be circulated amongst judges (Editor, Vice President, Chairman ISA Academic Committee, Secretary, President; and One Invited Faculty (optional). The awards will be conferred only if there is a novel meta-analysis, as decided by the judges. The Award will be conferred every year during the award ceremony in the Annual National Conference. The Award carries a citation and cash Award of Rs. 15,000/- for the first author. The first author must be an active ISA member. The winner will be announced by 25th October.

ISA- IJA DR LALIT MEHDIRATTA YUVA RESEARCHER NATIONAL AWARD

The friends of Dr. Lalit Mehdiratta have instituted this award in his name. This award is for Best YUVA Researcher with the following Criteria:

1. Age less than or equal to 40 years.
2. Author should be an active ISA Member (membership date should be earlier than submission date of the article to IJA)
3. Applicant should be the first or second author only.
4. Original Research Article published / accepted for publication in IJA from 1st July of previous year to 30th June of the Award year.
5. All authors should be as per order mentioned in the ethical clearance certificate, which should be submitted alongside the application for award.
6. Published / Submitted to IJA preferably within 2 years period of CTRI registration.
7. All Original Research Articles published or submitted for publication in the said period (July of previous year to June of current year) will be handed over to the Honorary Secretary by the Editor-in-Chief of IJA. There is no need to apply separately.

8. These articles will be circulated amongst judges (Editor, Vice President, Chairman ISA Academic Committee, Secretary, President; and One Invited Faculty (optional).
9. The awards will be conferred only if there is a novel original research, as decided by the judges.
10. The Award will be conferred every year during the award ceremony in the Annual National Conference.
11. The Award carries a citation and cash Award of Rs. 15,000/- for the first author. The first author must be an active ISA member. The winner will be announced by 25th October.

ISA DR ASHOK JADHAV PRIVATE PRACTITIONERS NATIONAL AWARD

The award is in the memory of Late Dr. Ashok Jadhav, a very successful, ethical, honest, and eminent private practitioner anaesthesiologist of Nagpur by his family and ISA Nagpur City Branch.

The award is for the best three free papers in the private practitioner's forum of the Annual National Conference of the Indian Society of Anaesthesiologists (ISA).

1. Only life member of ISA are eligible for the Award.
2. The Award will be given only once in a lifetime to the member.
3. The evaluation will be objective in nature as far as possible.
 - a. Priority will be given in the following order to -randomized trials, retrospective trials, case series, case reports in the above order.
 - b. Originality of the report
 - c. Novelty of the report, for example, if there is any new message or a new technique or a difficult clinical problem solved using a novel technique that can influence the anaesthesiology practice.
 - d. Does it lead to any new research ideas?
 - e. Quality of presentation, including quality of slides, sticking to time limit, language, conclusions drawn.
 - f. Quality of answers given to the judges and audience questions.
4. The presentation should not violate ethical standards and practice guidelines to the extent possible.
5. The award would consist of: First prize: Certificate, Medal and cash reward of INR 10,000 only; Second prize: Certificate, Medal and cash reward of INR 5000 only and Third Prize: Certificate, Medal and cash reward of INR 3000 only.

ISA ALL BY MYSELF NATIONAL AWARD

- This session consists of presentation by any life member of ISA about his/her experience of difficulty/ complications /catastrophic / near catastrophic events, etc. in his/ her practice
- The presentation shall convey what and how the event was encountered, detected and managed, single handedly / ALL ALONE
- He / she may be assisted by OT technicians and ward boys while managing the case / situation (Postgraduate support is also considered as two anaesthesiologists, hence does not fit for this program)

- Case / management /encounter shall be preferably in a resource limited/ rural setting
- There should not be gross deviation from accepted standard scientific practice related to the reported/ presented scenario/ case
- Applicants should submit a short write up (maximum 250 words excluding title) of presenting topic through online portal, which will be screened by Academic Committee of ISA in coordination with Scientific Committee of ISACON for final selection.
- The final on stage presentation for selected presenters shall be for 5 min only with 1 min discussion
- The Academic Committee of ISA in coordination with the Scientific Committee of ISA will choose the best among the applications through blinded online review system and inform the finalists through SMS and E mail by 25th October.
- The decision of the Committee is final and will not be changed.
- The need for deviation in management of case / innovation should be highlighted clearly. Necessary videos and photos may be used for presentation, but prerecorded voice in videos is strictly prohibited
- The Award consists of medal, certificate and cash award (First Prize-10000 INR, Second Prize-5000 INR, Third Prize- 3000 INR).
- The Last date for Submission is 30th September.

ISA OM (ONE MINUTE) NATIONAL AWARD

- This session Consists of One minute Power Point presentation on any topic by any Life member (not for Trainees / Associate Life Members) on any Anaesthesia / Critical Care / Pain / Palliative Care (practice, devices, new knowledge, innovations, software, anecdotal experience, medico-legal, etc.,).
- The applicants will be chosen for final presentation based on short write up of topic to be presented. (see below / upload area for details).
- The ISA Academic Committee in coordination with the Scientific Committee of ISACON will choose the best among the submissions for the two sessions of 30 minutes each through blinded online review system and inform the finalists through SMS and E mail by 25th October.
- The decision of the scientific committee is final and will not be changed.
- Applicants should submit short write up of topic to be presented (max. 150 words only) through designated website link.
- Submissions are to be made only through the link in ISACON Website. Submissions through e mail/ abstract portal will not be considered.
- The on stage presentation shall consist of ONE Minute PPT with Maximum 3 slides and can include text, illustrations and videos (no prerecorded audio allowed). The first slide of the 3 slides should be title slide.
- The Award consists of medal, certificate and cash award (First Prize-10000 INR, Second Prize-5000 INR, Third Prize- 3000 INR).
The Last Date for the submission is 30th September.

ISA TRAINEE TALENT NATIONAL AWARD

- This session consists of presentation by trainees / post graduates (DA, MD, DNB, DM) who are Life Associate Members of ISA
- The applicant shall be an active trainee /PG as on 30th November. A certificate duly signed by the Head of the department to this effect shall be submitted online (check below / upload area)
- The applicants will be chosen for final presentation based on a one minute video, of presenter presenting a Power Point presentation on any anaesthesia topic of their choice (see below for details/ upload area)
- The final onstage presentation for selected presenters shall be for 5 minutes on a lecture topic allotted by the Scientific Committee of ISACON and can include videos/ illustrations. However, pre voice recorded videos are strictly prohibited and such presentations will not be eligible for prizes.
- The Academic Committee of ISA in coordination with the Scientific Committee of ISACON will choose the best 20 (twenty only) among the submissions for the session through blinded online review system and inform the finalists through SMS and Email by 25th October.
- Applicants should submit a preliminary video of “one minute only” on anaesthesia / Critical Care / Pain / Palliative Care topic through a designated link in the ISACON website.
- Submissions through e mail will not be considered (unless specifically asked by the Committee)
- The acceptable formats allowed for video upload are MPEG/MP/WMV and the videos should strictly be less than 1 MB size. (If video is more than a minute, application will be rejected straight away)
- This One-minute presentation shall not reveal the name and institute affiliation of the presenter or any other names / identities in the video. If found so, the application will be rejected straightaway
- Submissions other than through the designated link in website (e mail/ abstract portal) will not be considered
- The Award consists of medal, certificate and cash award (First Prize-10000 INR, Second Prize-5000 INR, Third Prize- 3000 INR).

The Last Date for the submission is 30th September.

ISA AHMEDABAD ONLINE PG QUIZ NATIONAL AWARD

Corpus money is donated by ISA Ahmedabad City Branch from the profits of ISACON Ahmedabad 2021. The award is given to the winners of Online PG Quiz.

Eligibility Criteria

1. Only post graduate students can participate
2. ISA Membership is mandatory

Quiz Structure: Quiz will be held online on ISA App

1st round:

Minimum 10 postgraduate students are required for participation per college

If any college has less than 10 students, then they will be merged with another college

1 winner will be selected per 10 PGs (in multiplication of 10)

For example- If there are 10 students, 1 Prize

up to 19 students: 2 prizes

20 or more students: 3 prizes

30 or more students: 4 prizes and onwards.....

All quiz questions will be common for all students across India

All the Winners of 1st round will go to the 2nd round

2nd round will be conducted as per the rules of First round

Top 32 will be selected for further rounds

Semi Final and Final rounds will be conducted online

Quiz Method

1. There will be 30 MCQs. Total duration is 30 minutes
2. Marking Pattern: 4 marks for correct answer, -1 mark for wrong answer (negative marking) and 0 mark for not attempted question

The candidate who gets the highest marks will be the winner.

If more than 1 candidate secure same marks, then the candidate who has taken ISA Membership earlier will be the winner.

Prizes

All the participants will get certificate of participation

First Prize: Free ISACON registration

Second Prize: 5000 INR

Third Prize: 3000 INR

All winners will be invited as faculty for the next YUVA ISA Conference

Final discretion related to the quiz rests with ISA National Online Quiz Organizing Committee

ISA NEON INLAND NATIONAL FELLOWSHIPS

About ISA Neon Inland National Fellowships

An opportunity to YUVA ISAians of Indian Society of Anaesthesiologists (ISA) to visit Centres of Excellence in India for one week for clinical observership. You will get an insight into the various practices in the field of anaesthesiology in India. All the expenses (travel, stay, food, etc; maximum of 25,000 INR per candidate) will be reimbursed by the ISA National supported by the academic partner Neon Laboratories. This is a unique initiative promoted by ISA to open up various avenues of learning for the young residents.

Eligibility Criteria

- Should be a member of ISA.
- Open for MD/DA/DNB Anaesthesiology Postgraduate students (NMC / NBEMS recognized institutes).
- Top 25 rank holders shall be given option to select their Institution in the order of merit. Waiting list of 15 candidates will also be prepared.
- The results will be announced on ISA APP (ISANHQ) and ISA Website (www.isaweb.in).
- The Fellowship has to be completed preferably by March.

How to Apply?

Visit ISA APP- ISANHQ and log in using your ISA credentials. Register for ISA Inland Fellowship Examination.

Pattern of Examination

- Online Examination will be conducted on ISA APP- ISANHQ
- There will be 30 MCQ Questions
- Time allotted: 30 Minutes
- All questions are compulsory.
- One mark will be awarded for each correct answer
- There is no negative marking.
- All questions carry equal marks.
- Make sure you have a stable internet connection while exam is in progress.

Important Dates

- **Applications open: 1 September**
- **Last Date to Apply: 30 September**
- **Date of Mock Exam: 1 October**
- **Date of Final Exam: 2 October**

For any clarification, please write to secretaryisanhq@gmail.com

AWARDS FOR ISA UNITS

(Activity done from 16th October to 15th October)

1. Awards for Best City Branch / Best 'Metro City' Branch & Best 'State' chapter of ISA (sponsored by ISA)

The best 'City', 'State' and 'Metro' branch will be selected as per the decision of the Governing Council according to the format published and will be awarded with a medal and citation. All recognized city /metro branches and state units can compete for this award. The applications in the proper format along with immediate previous three years audited statement may be forwarded to the office of the Secretary (National) ISA, before 29th October (Details as per pro-forma published required).

2. Award to previous Conference Organizers (sponsored by ISA)

Previous National conference organizers will be awarded with a medal and citation once when constitutional obligation to ISA National is made and the audited accounts of conference presented.

3. World Anesthesia Day (Ether Day) Celebration Award (during the year of Award) (Sponsored by ISA)

Certificate of appreciation given to city branch/ state units ISA (one each) for the best conduct of World Anesthesia Day celebration. (Separate nomination to reach ISA National before 29th October every year)

4. Awareness Promotion Awards: (individuals / units)

Three awards (certificate of appreciation) released for individuals.

Any ISA Member who promoted maximum awareness campaign to make “Anaesthesiology and Anaesthesiologists” popular among public in the year will be awarded with certificate of appreciation.

City / State units. Two awards for city branch and one award for state unit.

Nominations for the award are to be sent to Secretary (National) ISA on or before 29th October each year and selection done by National Governing Council.

5. Membership Promotion Award (sponsored by ISA)

Certificate of merit awarded to

City/ State units.

City - 2 Awards

State - 1 Award

INDIAN SOCIETY OF ANAESTHESIOLOGISTS
DESCRIPTION - COMPETITIONS/AWARDS/ORATIONS - ISA
(REGULATION/DISTRIBUTION - DETAILS OF AWARDS)
(ONLY ISA MEMBERS/ISA UNITS ELIGIBLE)

Sl.No	Name of Award	Capital / Source	Rights to the Winner
1.	Past President's Oration	ISA Fund	Rs. 25000/- + Medal + Plaque/ Citation
2.	Venkata Rao Oration (orator selected by Governing Council ISA)	Rs. 25000/- sponsored by ISA, AP + Rs 5 Lakhs from family of Dr. Venkat Rao	Rs. 20000/- + Citation
3.	ISA National Life Time Achievement Award	Existing corpus of awards fund of ISA National	Cash + Citation in Silver Plaque and a Scroll
4.	Professor A.P. Singhal 'Life time achievement award' - (Ombudsman of the year)- to be selected by the Governing Council ISA	Rs. 200000/- (sponsored by family)	Silver Plaque + Scroll (cloth)/ citation + cash award of Rs. 20,000/-
5.	Dr. T. N. Jha, Dr. K.P. Chansoriya Gold Medal + Travel Grants (PG competition) (best article presented at ISA state/city meet by PG students -)	Rs. 1,57,000/- (sponsored by family of Dr. T. N. Jha and Dr. K. P. Chansoriya)	Medal & Rs 10,000 to the winner at competition + award of Rs. 1000/- limited to 12 candidates as traveling grant (Number flexible) + certificate of participation
6.	Dr. Rukmini Pandit Award (competing of best presentations selected at the previous ISA national annual conference - in publication format)	Rs. 32196/- (sponsored by Dr: Pandits' family)	Medal to winner (one) + Certificate
7.	Dr. Bhojraj Award (Best review article of the year)	Rs. 25000/- (sponsored by Dr:Bhoj Raj)	Rs. 2000/- + Certificate
8.	Dr. KOP's speciality award (Anaesthesia Speciality paper competition)	Rs. 126585/- (sponsored by Dr: KOP's family)	Rs. 10000/- Speciality (8 nos) + Certificate
9.	ISA Bhopal Award for Academic excellence - Award for the outstanding work in Anaesthesiology/ Perioperative medicine/ Critical Care/ Pain	Rs. 200000.00/- sponsored by ISA Bhopal	Rs. 5000/- + citation

10	Ish Narani Memorial Award for best poster presentation	Rs. 100000.00/- (Sponsored by Dr. K. K. Narani) + ISA funds	3 awards for best poster presentations at the annual national ISA conference + citation
11	Awareness Promotion Award a. To individual - 3 Awards (nomination from individuals supported by ISA formation/ selected by council) b. To the city/state (2 city & 1 state) Units of ISA (one each) (city/state selected by council)	ISA Fund	Citation
12	Proficiency Award (individual award) – three Awards	ISA Fund	Citation
13	Best “City Branch ISA” of the year (to be selected by Governing Council – ISA) Best “State Chapter ISA” of the year (to be selected by Governing Council ISA) Best Metro City Branch ISA (to be selected by governing council ISA)	ISA Fund ISA Fund ISA Fund	Medal+ Citation Medal+ Citation Medal+ Citation
14	Award to Conference Organizers of previous year	ISA Fund	Medal+ Citation
15	World Anesthesia Day Celebration Award to the best City Branch (I No.) and to the best State Chapter (1 No.)(for the best conduct of World Anaesthesia Day)	ISA Fund	Citation
16	Membership Award Three Awards (Two awards to City Branch One award to State Chapter)	ISA Fund	Citation
17	ISA Goldcon Quiz	Rs. 100000/-By ISACON Gold-Coimbatore	Cash Award and Certificates for 3 teams (I, II & III)

18	ISACON Jaipur Award 3 awards (I,II,III) 1. Day Care / Ambulatory Anaesthesia 2. Accute / Peri Operative Pain 3. Difficult Airway	Rs. 7,50,000/- by ISACON-Jaipur -2015	Cash Award and Certificate for I, II & III in all 3 Categories
19	P. Chandra Award for Young ISA Member within 40 years of age or 10 years of Membership For the best research Paper published in indexed journal	Rs. 5,00,000/- Contributed by Dr. P. Chandra	Cash Award and Citation Rs. 15,000/-, Certificate & Scroll
20.	ISA Ludhiana Best Poster National Award & Travelling Grants – 2 Awards	ISA Fund	Medal + Certificate+ Cash Prize 1st Prize – 10,000/- 2nd Prize – 5,000/-
21.	Dr. B. B. Mishra Young Anaesthesiologist National Award	ISA Fund	Medal + Certificate Cash Prize 1st Prize – 10,000/- 2nd Prize - 5,000/- 3rd Prize - 3,000
22.	ISA Dr. M.T. Bhatia Young Pain Physician National Award	ISA Fund	Medal + Certificate
23.	ISA Innovation National Award	ISA Fund	Medal + Certificate Cash Prize 1st Prize – 10,000/- 2nd Prize - 5,000/- 3rd Prize - 3,000
24.	ISA Dr. S. M. Basu National Award	Contribution by Friends of Dr. S.M. Basu	Rs. 15,000/- + Citation
25.	ISA-IJA Dr. Lalit Mehadiratta YUVA Researcher National Award	ISA Fund	Rs. 15,000/- + Citation
26.	ISA All By Myself National Award	ISA Fund	Medal + Certificate Cash Prize 1st Prize – 10,000/- 2nd Prize - 5,000/- 3rd Prize - 3,000
27.	ISA OM National Award	ISA Fund	Medal + Certificate Cash Prize 1st Prize – 10,000/- 2nd Prize - 5,000/- 3rd Prize - 3,000
28.	ISA Trainee Talent National Award	ISA Fund	Medal + Certificate Cash Prize 1st Prize – 10,000/- 2nd Prize - 5,000/- 3rd Prize - 3,000

Indian Society of Anaesthesiologists
Awards - Medals
BEST - City/Metro City/State Unit of ISA
Selection Proforma

Name of the City/Metro/State Unit.....

	Marks Maximum	Marks Awarded
		(Not to be filled)
1. Marks of good standing (regularity in reports) Previous awards / certificate of merit etc.)		20
2. (a) Membership strength (existed as on 31 Dec of Previous year)		
(b) New members joined in the reporting year (Names with ISA Numbers may be attached Separately) (percentage increase noted)		20
3. Academic events conducted during the reporting year		20
4. Awareness programme conducted (Promotion of anaesthesia/anaesthesiologists)		20
5. Financial status (audited report/certified report)		20
Total		100

We, (1) ISANo.....(Name).....
 President ISA.....City/Metro/State Unit (2) ISA No.....
 (Name).....Secretary ISA.....City/Metro/State
 Unit certify that the statements made in this format are true to best of our knowledge.

President, ISA City/State

Secretary, ISA City/State

Place:

Seal

Date:

Indian Society of Anaesthesiologists

Norms and Protocol to conduct ISA Annual Conference

To be observed while organizing various ISA Functions

(Ref:- (1) Annual GC meeting 1997 (26-29 December 1997)
(2) AGBM 1999)

Annual Conference:

a. General Details

Conference may be held in any Indian City which is easily accessible by air, rail and road transport. The city should have a good auditorium or a convention centre, having adequate seating capacity and multi stage presentation facilities. Inaugural function may attract a crowd of minimum 3000 nos. Total of one large auditorium (which could be temporarily partitioned later, if needed) and 7 to 8 additional halls required for general purpose/scientific meetings of conference. Air conditioning of halls are preferred. There should be adequate place (closed and open) for trade exhibition and catering, within the conference venue. In addition, enough good quality toilet and vehicle parking area should be available. The city should have sufficient living accommodation at varying, rates (hotel, hostel, guest house etc), for housing the registered delegates, spouses, members of the industry and other guests attending the conference.

b. Organisation of the conference:

Bidding of the conference

The conference venue will be decided 2 years in advance at the annual Governing Council meeting, subject to clearance by the General Body and confirmed in the next Annual General Body Meeting (immediately preceding conference). Request for holding the conference should be submitted to the ISA Hon. Secretary, (National) before 31 July every year, 2 years in advance. All similar applications will be discussed together and council will present the recommendation to the General Body for approval. The venue of the Annual National Conference will be decided by the Governing Council on the basis of merit. The state holding the National Conference will not be eligible to reapply for next 10 years. Zonal rotation is preferred. Within that Zone, (let us say that is Zone A) out of the bids received, preference would be given to the State Branch which has not hosted the Conference before or has not hosted the Conference for the longest period out of the bids received, provided all other criteria for selection are met. Bids can be accepted for consideration from the Zone which is next in the line (i.e., Zone B) for eligibility as per zonal cycle of rotation. In case the bid from the eligible Zone (Zone A) is found not in order and is rejected by the GC then bids from Zone B would be considered as per the criteria defined earlier. The cycle of zonal rotation from 2021 is 2021 North East, 2022 North, 2023 East, 2024 Central, 2025 South & 2026 West. This cycle will be maintained for future. This cycle may be modified by the Governing Council by a resolution with subsequent approval by the GBM as and when necessary, provided their bid satisfies all requirements & criteria and has facilities to hold a National Conference. The bid for hosting ISA National Conference must reach the Hon. Secretary before 31st July and will be discussed in the 2nd Mid Term GC Meeting after presentation by the respective bidders. Representatives of the bidding branches must present themselves on the 2nd day of the GC with full details including blueprint of the venue and halls, short video, etc. The credentials and experience of the Organising Secretary and

Scientific Committee Chairperson of the ISACON should be detailed in the bid application. Shortlisted venues will be inspected by a subcommittee formed by the GC and they will give their report during the 4th GC Meeting and then venue will be decided on the basis of merit and facilities. Annual National Conference of ISA (ISACON) should end on last Sunday of November to avoid all week days being ISACON days. Following is the schedule of the ISACON:

Wednesday: Workshops

Thursday: CME, Presidential dinner

Friday: Day 1 of Conference, Conference Inauguration

Saturday: Day 2 of Conference, AGBM, Banquet

Last Sunday of November: Day 3 of Conference

There can be separate registration for Workshops, CME and Conference and any combinations of these three. For Workshops and CME, working lunch only. The Presidential Dinner/Faculty Dinner to be held on CME Day. ISACON Inaugural Ceremony on first day of conference in the evening, followed by entertainment and conference dinner. Inaugural program to be restricted to 1 hour only. One banquet only to be hosted by Org Committee on Saturday, on day 2 of Conference. No second banquet shall be hosted even if it is proposed by Org Committee voluntarily. All awards to be presented on day 1 & 2 of Conference between 1-2 PM (Lunch Time). Zonal Conference in the zone of ISACON will not be held in the year of ISACON. A request should be made for state & other Conferences to be avoided 3 months prior to ISACON.

c. Delegate - Registration Fee:

Delegate - Registration fee of various categories will be decided by the local organizing committee and will be presented for approval to the council, following which it will be discussed at the general body meeting for clearance, once venue is confirmed. ISA member anaesthesiologist at any ISA conference will get minimum 50% concession in delegate fee than the regular Reg Fee (for non ISA member). All ISA members are entitled for concessional rate. There need not be any difference in the spot registration rate between ISA member or non- member. Small increases (5-10 %) in delegate registration from the previous year allowed, if absolutely needed.

d. Scientific Program:

ISA (National Body) is responsible for scheduling and conducting the scientific program. Scientific committee constituted will run the program as advised. The committee from Governing Council along with local organizers will reach decisions on such as choice of the speaker, selection of topic, arrangement of halls, selection of free papers, choice of public interaction topic, presentation timings, credit hours etc. The ISA team will overview the program always and will suggest modifications when needed. On day 1 and day 2 of the conference, speciality papers are presented and ISA will nominate a co-ordinator from ISA & Specialty to finalise the program of the day/supervise the conduct in liaison with Scientific Committee. KOP's award competition for the best paper in the specialty also conducted on the same day. There are 8 (eight) sub-specialities identified (including Practitioner Forum) to conduct proceedings separately. The coordinators nominated will work with the scientific team in running the program at the specified specialty hall, arrange free papers, co-judge papers, and will intimate the name of the best paper presented to the secretary ISA.

The scientific committee of ISA will ensure that adequate representation is given in the faculty placement allocation to each state of India/zones of ISA. Same time, as far possible

60:40 parity maintained between academic and practice groups respectively. All current Governing Council members should be given faculty participation on “days/time” not encroaching on their organizational commitments during conference. All Past Presidents attending national conference should be given “faculty first chairperson placement” during the session (preferably in CME, looking into their seniority, convenience etc., not very early morning session) and is mandatory. All State Presidents & Secretaries attending national conference should be given “faculty first chairperson placement” during the session. Overseas ISA members do not have any preference in faculty placement except for if their academic excellence demands. Overseas speaker/invited guest to the conference will be given free registration/local hospitality and local transport by organizers.

There will be an industry session on one of the evenings and a public forum on another evening during conference.

e. ISA Share :

ISA (National) share from the conference income is fixed as minimum Rs. 20 Lakhs or 10% of gross income. This share goes to ISA fund to float the society activities. ISA will not be responsible for any loss sustained by the conference organizers. ISA will be willing to grant interest free loan (advance) up to Rs. 10,00,000/- on written request from the organizing Secretary and Chairman, once the conference venue is confirmed in their favour. The advance from ISA may be returned on the last day of conference. The accounts of the conference shall be audited by the accredited chartered accountant and is to be submitted to ISA preferably within six months after conference; if not, before the next annual governing council meeting. The ISA share of money may be delivered as early as possible but not later than the next scheduled Mid Term Governing Council Meeting.

f. Mid - Term Meeting - Governing Council:

There are two mid term meetings. First mid term meeting will be at the location of the venue selected for next year and second meeting will be at the conference venue of the year.

1. After consulting with the President and Hon. Secretary ISA, Organising Secretary of conference will inform the convenient dates for mid-term governing council meeting of next year and dates will be fixed on mutual convenience. The dates will be confirmed in January of every year. Date will be informed to all council members by the Secretary ISA. First mid-term meeting will be in Feb - March every year and the second mid-term meeting of council will be in July - August. Special GBM will be conducted with 2nd mid term GC meeting to pass audited accounts.
2. The meeting will be of 2 days duration.
3. Circular of the mid-term governing council meetings will be circulated 6 weeks prior to the confirmed dates.
4. The Governing Council members should intimate the Organizing Secretary & the Secretary ISA regarding their participation, time of arrival & the port of arrival sufficiently early so as to arrange their pick up and accommodation.
5. The conference organizers will arrange the transfer of the council members from their port of arrival to the boarding and vice-versa. Lodging and boarding of the council members attending the meeting is the courtesy of the organizers of the conference and expenses connected will be borne by the organizers. Hospitality will be extended from mid day previous to meeting to mid day post meeting.

6. The President ISA, will be received in person by the Organizing Chairman/ Organizing Secretary.
7. All governing council members except the local members are entitled for return air fare from ISA (limited to Rs. 50000/-) for all invited council meetings. The reimbursement of traveling allowance to ISA National Governing Council members will be done on submission of expense claim form. If a Governing Council member attends only one Mid Term meeting, the entitlement shall be maximum of INR 25000/-. On attending both mid-term meetings, the entitlement is maximum of INR 50,000/-.
8. Detailed agenda of both days meeting will be circulated to all council members, by the Hon. Secretary, (National) in advance.
9. Audio/video recording of the proceedings will be arranged by the conference organizers for the whole duration of the council meeting.
10. Venue inspection: Conference venue will be inspected by all the governing council members. Organising Secretary should be ready with the blue prints of the inauguration site, lecture halls, cooking area, dining area, registration area, Governing Council meeting hall, ISA office, industry stalls, accommodation etc.
11. Discussion on conference matters: A joint discussion on conference matters will be done during the sessions in the meeting (after venue inspection). The meeting will discuss the CME program, scientific programs, entertainment, travel and sight seeing, transportation during conference days, spouse's program, accommodation etc. Organising Chairman and Organising Secretary with officers in charge of every particular aspect of conference, should be available to give a detailed presentation of the proposed activity, on demand from the council.
12. Scientific Program: CME Program is meant for the practicing anaesthesiologists and anaesthesiology post-graduates. Topics selected should be as far as possible of current interest and preferably, not to discuss topics of the previous year except few areas. CME lecture notes (Print or CD) should be made available to all participants and extra sale copies also may be provided. Highlights of the CME, Scientific Program, and workshop if any, also may be presented during discussion.
13. Registration: Conference Organizers are requested to collect two address and at least one telephone no. of a close relation from every delegate, for contact in emergency. Past (National) Presidents & Secretaries of ISA and their spouses are entitled for complimentary registration and standard accommodation at par with GC members. ISA life members aged over seventy five years (75) along with their spouses are also entitled for complementary registration and standard accommodation. Ruling President & Secretary will also get complimentary registration with spouse.
14. ISA Flag will be handed over to the Organizing Secretary of the year of conference at the end of mid term meeting after final confirmation of the venue and arrangements of conference. Handing over of flag is executed by Secretary ISA (National).

g. Annual Conference (Arrangements) :

President ISA

1. Organising Chairman or Organising Secretary should be in person to receive the President ISA on his arrival. President is expected to reach venue one day prior to start of the conference.

2. President ISA should be provided with free accommodation suitable to the status of the President by the conference organizers.
3. President ISA should be provided with a vehicle for movement.
4. President ISA will chair CME inauguration, the inaugural function of conference, Past President's Oration, Dr. Venkata Rao Oration, Dr. T. N. Jha Medal & Dr. K. P. Chansoriya Travel Grant Competition, Industry session, public interaction session and valedictory function during conference, in addition to organizational activities.
5. The President ISA will hoist the ISA Flag on Thursday before, CME inauguration and will lower the flag on Sunday (last day of Conference), after dissolving general body meeting.

Vice- President ISA

1. Vice- President should be given due honour by the organizers.
2. Vice- President is entitled for complimentary registration, free accommodation and transport along with spouse from the conference organizers.

Hon. Secretary ISA (National) and Hon. Treasurer ISA (National)

1. Hon. Secretary ISA and Hon. Treasurer ISA should reach the venue of the conference at least one day prior to conference, to help the conference organizers as well as supervise the events going on.
2. Hon. Secretary and Hon. Treasurer will be received by the conference organizers on their arrival.
3. Conference organizers should make necessary arrangements to receive the ISA office staff and office materials on their arrival.
4. Hon. Secretary ISA and Hon. Treasurer ISA are entitled for free accommodation, suitable to their status, for the duration of the conference and should be near the venue as far as possible.
5. A vehicle to be kept at the personal disposal of Secretary ISA (National) during conference days.
6. Extra office staff and furniture, if requested may be provided at conference venue ISA office and council meeting room.

Editor IJA

Editor IJA is entitled for free accommodation and suitable accommodation may be provided as near to the venue as possible.

ISA office staff

They (maximum two numbers) will be provided free accommodation, and boarding by the conference organizers during the conference. Secretary ISA will meet their transport requirements.

Governing Council members

Suitable accommodation to all Governing Council members may be arranged as complimentary, as near the venue as far as possible, so that when needed could assemble at short notice.

Badge

Separate badges will be issued for the ISA Officers. Colour of the badge should be different from conference organizers or volunteers. The badge for the President, Vice-President, President Elect, Immediate Past President, Secretary, Treasurer, and Editor should be of the biggest size with their name typed/printed on it. Medium size badges may be provided for council members with their names typed/printed. Distinctive

Badges may be given to all attending State Presidents & Secretaries with their name, Office (President/Secretary) & State name printed in the badge.

ISA Office

Sufficient space to run the ISA office with computer with internet connection & printer and stationery to be provided during conference days. One (lockable) almirah may be provided in addition to office furniture. Space to be provided for Office of IJA & ISA FBF. The office must be easily accessible to members.

ISA Flag Hoisting

This will be the first official function of ISA at conference venue and flag hoisting will be done by the President ISA on Thursday morning before CME inauguration.

All governing council members and organizing committee will attend the function.

CME program Inauguration

CME program inauguration will be done by the President ISA. This function is a limited period function to save time. Scientific committee Chairman, Organising Chairman, Organising/Scientific Secretary, President (ISA), Academic Committee Chairman of ISA & Secretary (ISANational) will be on the stage. The function include welcome speech by the Scientific Chairman, inaugural address by the President (ISA), talk by Academic Committee Chairman of ISA and vote of thanks by the Scientific/Organising Secretary. Duration of function is limited to 20 (twenty) minutes. All Governing Council members and organizing committee members will attend.

Annual Governing Council Meeting

Annual Governing Council Meeting starts on CME day (Thursday) every year. The council meeting will be continuous, interrupted by adjournments to meet other needs. A separate hall/room which could seat 20 to 25 persons may be arranged for this meeting. Adjoining toilet facilities preferred. ISA office which could be kept under lock and key, should be in the close proximity of conference area and ISA office will function during the whole duration of conference. Coffee/Tea/Soft Drinks/Snacks/Fruits may be provided at the meeting venue on days when council meeting is in session. The other meetings scheduled at this venue are editorial board meeting, joint meeting with the Past Presidents of ISA, meeting with State/City units (Secretary/President) and meeting with the trade representative at conference. Hospitality may be extended during all these sessions by the organizers. Video recordings of the whole proceedings of meeting may be done. In additions typist/stenographer may be made available locally. Council meeting will conclude on last day of the Conference (Sunday) afternoon (new Council meeting).

h. Annual Conference (functions)

Inaugural Function - Details

The inauguration will be on first day of the Conference (Friday) during evening hours. This is an ISA function. Seating arrangements on the stage will be restricted to persons concerned with the organization of the conference, Chief Guest and ISA officers. The following persons are allowed on the stage:

- 1) Patron, Organising Committee. (only chief patron)
- 2) Chairman, Organising Committee
- 3) Secretary, Organising Committee
- 4) Chief Guest at Conference (Guest No 1)
- 5) Guest invited to release souvenir + Felicitation (Guest No 2)

- 6) Guest invited to inaugurate trade exhibition+felicitation (Guest No 3)
- 7) President, ISA
- 8) Vice- President, ISA
- 9) President elect, ISA
- 10) Secretary, ISA
- 11) Treasurer, ISA
- 12) Editor in Chief, IJA
- 13) State President, ISA
- 14) State Secretary, ISA
- 15) WFSA Office Bearers from ISA
- 16) Scientific Committee Chairman

No other persons should be entertained on the stage except when permitted by Governing Council. Actual procedure on function and placement of seats available with secretary and enclosed as appendix. ISA President is the presiding officer of the function and ISA Secretary is the controller of function.

Seating in the Auditorium

All former Presidents, Vice- Presidents, Secretaries, Treasurers, Editors should be seated in front row and Past GC Members in Second row on one side, at a marked area. Area to be shown by sign board (Past National Officers). All GC members to be seated in front. All participating Past Presidents of ISA should be felicitated by garlands or presenting flowers on their arrival by the organizers (before starting the function and are to be seated). The press, media and industry should be assigned one corner in the front row and sign boards placed. All invitees should be seated in the middle row.

Inaugural Ceremony

President ISA, will chair the function. Chief guest should be received jointly by the President ISA and conference organizers. President ISA, will introduce all other Governing Council members to the Chief Guest before seated. If possible, chief guest may be given a brief introductory session with all past presidents also, prior to the ceremony. Inaugural ceremony should start with prayer, welcome speech by the Chairman Organising Committee, lighting of the lamp to mark inauguration by the Chief Guest followed by address by Secretary ISA National (Secretary's Report), address by invited guest, President ISA National & the Chief Guest. There will be release of souvenir CME Book/CD & inauguration of the trade exhibition. After the inaugural speeches, the Secretary ISA will read out the roll-call of honour consisting of the names of the Past Presidents in the chronological order and the name of the ISA National Lifetime Achievement awardee & Prof. A. P. Singhal Life Time Achievement award winner. The Past Presidents of ISA and award winners, will come to the stage to receive the memento from the Chief Guest. Past Presidents in rotation will be seated in a chair, garlanded, introduced to the audience, and mementos given. Vote of thanks will be delivered from organizing Secretary. National anthem will be sung and President ISA will dissolve the meeting after national anthem. The program will be screened prior to the event by Secretary ISA. President ISA will lead all members out of inauguration hall.

Scientific Exhibition

Scientific exhibition to be inaugurated at the venue after the main inaugural function or during conference inauguration.

Annual Conference-Scientific Function

Orations

This is an ISA function. After the morning session on day 1 of conference (Friday), and tea break, orations are will take place at the main hall. The orations are (1) Prof. Keshav Pandey Oration (2) Dr. M. Venkata Rao oration. President ISA will chair the orations. Hon. Secretary will conduct the program as anchor. All Governing Council members are required to attend the orations along with the delegates. Orators will be given mementos from ISA as well as from conference organizers.

Late Dr. T. N. Jha Medal and Dr. K. P. Chansoriya Travel Grant Competition

This is an ISA function and to be held on day 1 of Conference (Friday) afternoon in main hall. Vice- President ISA is the coordinator. The Vice- President ISA, the Editor and a former President of ISA will be the judges during the session and will decide the award winner. President ISA will chair the session. Secretary ISA will be the anchor.

Scientific Session

All those presenting scientific papers should be members of ISA and registered delegates at the conference except invited speakers from outside the speciality or outside India. The delegates who present papers will be given their certificate of presentation at the end of every particular session or at the Registration Counter/kiosk after their presentation.

Annual Conference - Organisational (ISA) (Schedules)

ISA Office

A separate room should be provided for running the office of the ISA during the conference days and should be in close proximity to the council meeting venue. The room should be equipped with few chairs and tables, computer with internet & printer, almirahs and an attendant. A computer operator and steno/typist may be provided by the organisers during the whole period of the conference. A notice board may be provided outside the ISA office to display various circulars.

Stall

An exhibition stall will be provided for ISA near the office or in the trade exhibition area.

Exhibition -Trade and Industry area - Visit & Meeting

President and Secretary ISA, along with the Organizing Secretary and Editor IJA will visit all the stalls on day 1 & day 2 of conference when ever is convenient and will decide on the best stalls. The best stall award winners (equipments/pharma) will be given the awards during the annual general body meeting/valedictory function (concerned stall holders may be intimated in advance). The President and Secretary ISA along with the Organising Secretary of the conference will have a meeting with the trade representatives on during the conference.

Photo

Governing Council Members group photo along with the Organising Chairman and Organising Secretary may be taken on the evening of CME day (Thursday). Like wise, a giant group photo of all members attended the conference may be taken on any one of the days convenient and done in front of main venue.

ISA Dinner / Faculty Dinner

Presidential dinner (hosted by President)/Welcome Dinner to all Governing Council members invited guest, faculty and organisers will be on CME day (Thursday).

Organising committee should host a dinner to all the Governing Council members, and their family members along with the Past Presidents, their family members on wednesday evening. This dinner may be combined with the dinner given to conference faculty members & President's dinner/welcome dinner. ISA dinner (banquet) will be after Annual General Meeting.

General Body Meeting

General body meeting will be held on 2nd day of conference (Saturday) from 1530 hrs onwards. The auditorium of the General Body meeting should be a closed area, preferably in the main hall. General body will be called in at 3.30 PM.

President, ISA will conduct the General Body. Along with President, the Vice- President, President Elect, Honorary Secretary, Treasurer ISA and the Editor will be seated on the stage. All award winners/competition winners will be presented with award by President ISA during AGBM. Organising Secretary of the past conference will be felicitated with a suitable memento on clearance of ISA obligations and presentation of accounts. All needed thanks giving resolutions will be placed to floor on completion of business of the day. The AGBM will be adjourned to Sunday noon at valedictory function.

ISA Run

There will be an ISA run, of short distance, along a specified route on morning of 2nd day of conference. This will be a publicity function. Caps + T-Shirts for run will be provided by local organizers. Needed route clearance from police/civil authorities will be done by organizers.

Valedictory Function

Valedictory function will have two parts (a)completion of general body proceedings (b)appreciation of conference; any part will take precedence on depending need of the hour.

Adjourned general body - Completion

The General Body adjourned earlier on Saturday evening will be called in and the results of ISA election will be declared. Installation of the new office bearers will be done by outgoing President ISA and incoming President ISA will make the office acceptance speech. After office acceptance speech, change over of seats between presidents simulating taking over function will take place and the incoming president takes over control of ISA. President will declare the AGM as closed and will move for lowering ISA flag.

Valedictory Function

This is totally a function controlled by organizers where Organizing Chairman, Organising Secretary and ISA Office bearers takes the chair. The meeting is of limited period. During the meeting, controlled by Organising Chairman, delegates appreciation as well as remarks on the ongoing conference will be invited. Preferably one member from organizers, one from delegates and one from ISA officials will present their views. Valedictory function will be closed by Organising Chairman. Organising Secretary will invite all attendees for lunch.

**INDIAN SOCIETY OF ANAESTHESIOLOGISTS
PROTOCOLS
SCIENTIFIC PROGRAMME-ISA (ANNUAL)**

1. Sessions are arranged in such a way to grant 28 hours educational activity (CME – Credit hours) to attending delegates (CME+Conference). Attendance at CME will provide 8 hours activity and conference proper may provide 20 hours educational activity.
2. There will be small official break for tea/coffee/snacks during scientific program. Refreshments will be provided near the CME halls or at dining area. The delegates requiring refreshment will find their time for so and food articles are not allowed in lecture halls.
3. Official lunch break is for 40 minutes where as lunch open from 12 noon, to 3 PM every day. Delegates will find their time to go for meal but sessions will go on as scheduled.
4. Preview and peer viewing allowed from wednesday afternoon. Facility for online depositing and correction of presentation should be provided in advance for all faculties/Members participating in competitions/Presenting Papers/Posters etc.
5. Casual advertisement during session (in between lectures) will be limited to one minute and only one advertisement to be projected. More advertisements/major advertisements/film etc. screened during lunch break hours.
6. Industry session and public forum session are limited period session and will go as scheduled even if attendance is thin.
7. There should be two entrances to lecture hall and once the session starts entry to hall through the entrance near podium/front will be closed so as not to disturb the speaker.
8. Certificate of lecture delivery will be given to speaker on closure of the session by the chairman of the session or at the registration counter/kiosk after their presentation and will not be delayed any further.
9. Faculty dinner, for all those faculty members participating in the Workshop/CME/Conference lectures will be on Thursday evening and all faculty to be invited.
10. Only invited foreign participants (speakers) are entitled for accommodation+local hospitality+local travel needs from conference organizers.
11. Speciality day program will be coordinated by ISA coordinators (separately nominated) and they will conduct the show in association with local organizers. KOP's award paper will be decided by a team comprising of three judges of which one will be the coordinator from ISA GC, one nominated by ISA GC and the other one nominated by local organizers. The judges will be persons interested/practicing the speciality. Selection criteria based on art of presentation, methodology of the work presented, interaction with judges on the paper and time control.
12. Late. Dr. T.N. Jha and Dr. K.P. Chansoriya Medal competition is an ISA function and the ISA secretary will conduct the same as per ISA protocol on the matter on day 1 of conference (Friday).
13. A single team of judges will value all competing posters in Ish Narani Poster competition. Finals (10 Best Poster) will be on last day of conference (Sunday).
14. Scientific Program of the conference will be printed and distributed to all registered delegates by post/email & posted on conference website before second week of

November and from same time onwards programs will be aired on conference website.

15. An abstract E-book/CD of free papers will be published.
16. CME proceedings will be published as booklet/CD/E-booklet and will be given as complimentary to all registrants of CME. However additional copies will be made available for sale during CME and conference days.
17. Conference proceedings may be published and may be issued as complimentary either in electronic form or book.
18. Any change in program may be made only with the consent of the scientific team of ISA represented by ISA Academic Committee Chairman (Immediate Past President) or authorized.
19. The scientific committee of ISA will ensure that adequate representation is given in the faculty placement allocation to each state of India/Zones of ISA. Same time, as far as possible 60:40 parity maintained between academic and practice groups respectively. All current Governing Council members should be given faculty participation on "days / time" not encroaching on their organizational commitments during conference. All Past Presidents attending national conference should be given "faculty first chairperson placement" during the session (preferably in CME, looking into their seniority, convenience etc., not very early morning session) and is mandatory. All State Presidents & Secretaries attending national conference should be given "faculty first chairperson placement" during the session. Overseas ISA members do not have any preference in faculty placement except for if their academic excellence demands. Overseas speaker/invited guest to the conference will be given free registration/local hospitality and local transport by organizers.
20. ISACON Jaipur Award competition will be on day1 & day 2 of Conference in Free Paper Hall continuously.
21. ISA Goldcon Quiz preliminaries will be on Thursday & Finals on Friday/Saturday.
22. ISAFaculty Pool & ISACON Faculty
23. The ISA National Faculty Pool is updated regularly, especially selecting good speakers of the state conferences. Members are invited to send their CV/PPT/Video of maximum 5 minutes to isanhq@gmail.com for inclusion in ISA National faculty pool. These are compiled and sent to ISAAcademic Committee for selection of faculty.
24. The winners of ISA Young Anaesthesiologists Award will be invited as faculty in next ISACON.
25. Each Governing Council Member can send names of two faculty/year as speakers for ISACON, preferably first time speakers along with their area of interest.
26. The Governing Council Members will be appointed as one of the judges in the ISA award sessions during the first regular GC Meeting. Although it is not mandatory to have current GC members as one of the judges in the award sessions. Once, a GC member accepts to be a judge then he/she may not get any other faculty position in ISACON.
27. The services of present as well as past Governing Council members to be utilized for ISA Award Sessions and as Coordinators of different scientific sessions in different halls during ISACON.
28. All the GC Members/appointed observers will help in giving feedback of scientific sessions for future improvement and modifications. They shall report on all aspects of a lecture including scientific content, quality of presentation and the like. The GC

Members and observers will be appointed keeping in mind their area of interest.

29. One of the three Judges of ISA Award sessions will be subject expert in that field and should be a senior member.
30. First time speakers in ISACON will be 10-15% (around 40/year). Around 15 speakers in Young Anaesthesiologist Category.
31. Faculty invited for ISACON will have to register within one month of receiving the invite.
32. Faculty registration will be at early bird rates.
33. If late invite is sent to faculty, registration will then also be at early bird rates.
34. If a delegate registers at regular rates and subsequently requests for faculty position and is selected as faculty, then reimbursement of registration amount (difference between regular and early bird rates) will not be done.
35. There will be a uniform theme slide of ISACON for all presentations in Workshops, CME, Conference.

ZONE CONFERENCE PROTOCOL

1. No Zonal Conference will be organized in that particular year in the zone where ISA National Conference is being organized. Like Gurugram, Haryana hosted 2023 ISACON, so no north zone conference was to be organized in 2023.
2. Please invite the ISA National President well in advance, preferably once the Conference dates are fixed and give him details of the program and enquire whether he will attend the program. If he attends, explain his role in the inaugural function. Please inform time & date sufficiently early. Same is about National Secretary. Invite him, explain his role. Provide the local hospitality. Tickets if finance permits. Inform this to them in advance. Immediate Past President is ISA Education Committee Chairman. Invite him for all Scientific activities. If the President is not attending the conference, the Vice President should be invited and be explained his role just like President. Give prime importance to National President. He will speak at the end.
3. Earlier it was decided that senior most GC member of the Zone will preside over the inaugural meeting of Zone Conference. But, if it is combined meeting, the host state President will preside over the inaugural function and the senior most GC member of the Zone will be Guest of Honour.
4. ISA Flag to be hoisted on the 1st day by Host State President.
5. Regarding speakers, all the states in the Zone have to be given equal importance. In combined Conference, more faculty can be considered from host State. The Organising Team should give place to others as faculty (Be hosts, let others be speakers)/Chairpersons) Only one lecture to be given to one speaker in CME & Conference together. You can coordinate with respective state President/Secretaries for this. Whether you are giving them accommodation or not, inform them while inviting. All National Office bearers, Past National Presidents & Secretaries & State President & Secretaries attending must be given faculty position as speaker or 1st Chairperson. They must be given distinct badges with their name & office & should not be made to wait in queue.
6. Please invite all the National Office Bearers. You can collect Regn. fee from GC

members from your zone. National GC members from other zones, if coming, consider complimentary Regn. but accommodation should be provided to all. Make the Regn. & Accommodation. complimentary for National President, President elect, Vice President, Hon. Secretary & Hon. Treasurer and Past National Presidents and Secretaries.

7. Past National Presidents and Secretaries with spouse have to be given free registration. Complimentary accommodation to be provided to them. Likewise ISA members above 75 years are to be given free Regn. with spouse.
8. One each senior member from all the states in the Zone have to be honoured during the inaugural function. Communicate to all the State Secretaries and request them to send the details of the senior member selected from their state. You have to provide them complimentary Regn. & accommodation. More people may be honoured from host state.
9. All National GC members, State Presidents, Past National Presidents to be recognized & honoured with shawl during inaugural function. They have to be seated in front. State Secretaries also to be seated in front.
10. If any GC member is coming from other Zones, they may be given faculty position.
11. ISA wants to stress on communication skills & PAC. Please include this in topics and in prime time in main hall.
12. The inaugural function must be solemn and ISA Officials & Guests to be seated as per protocol published
13. ISA logo must be in proper color in all communications & banners. Advertisement is not allowed in main banner in the stage. If any advt. is put in stage, it must be smaller in size than that of ISA logo, and below the level of ISA logo. Total advt. space must be less than 2% of total area.

STATE CONFERENCE PROTOCOL

1. Please invite the ISA National President well in advance, preferably once the Conference dates are fixed, give him details of the program and enquire whether he will attend the program. If he attends, explain his role in the inaugural function. Please inform time & date sufficiently early. Same is about National Secretary. Invite him, explain his role. Provide them local hospitality. Tickets if finance permits. Inform this to them in advance. Immediate Past President is ISA Education Committee Chairman. Invite him for all Scientific activities. If the President is not attending the conference, the Vice President should be invited and be explained his role just like President. Give prime importance to National President. He will speak at the end.
2. State President will preside over the inaugural function and the National President/President Elect/Vice President/Hon. Secretary/GC Member of the Zone will be Guest of Honour/Chief Guest as per seniority.
3. ISA Flag to be hoisted on the 1st day by State President.
4. Only one lecture to be given to one speaker in CME & Conference together. The Organising Team should give place to others as faculty (Be hosts, let others be speakers)/Chairpersons) National Office bearers, Past National Presidents & Secretaries & State President & Secretaries attending must be given faculty position as speaker or 1st Chairperson. They must be given distinct badges with their name &

office & should not be made to wait in queue.

5. Please invite National President, President elect, Vice President, Hon. Secretary & Hon. Treasurer, Education Committee Chairman (IPP) & National GC members of your zone. Provide them complementary Regn. & accommodation. Past National Presidents and Secretaries with spouse have to be given free Regn. & Complementary accommodation to be provided to them. Likewise ISA members above 75 years to be given free regn. with spouse.
6. All National Office Bearers & GC members (past & present), Past National Presidents & Secretaries and State Presidents to be recognized & honored with shawl during inaugural function. They have to be seated in front. Past State Secretaries also to be seated in front.
7. ISA wants to stress on communication skills & PAC. Please include this in topics and in prime time in main hall.
8. The inaugural function must be solemn and ISA Officials & Guests to be seated as per protocol published.
9. ISA logo must be in proper color in all communications & banners. Advertisement is not allowed in main banner in the stage. If any advt. is put in stage, it must be smaller in size than that of ISA logo, and below the level of ISA logo. Total advt. space must be less than 2% of total area.

GUIDELINES & PROTOCOLS

(FOR ALL ISA MEETINGS, CONFERENCES, CMEs etc.)

It is observed by many members of ISA including the GC members that the organizers of the Meeting, Conferences, CMEs etc. do not observe ISA protocol and also do not recognize elected Officers of ISA during these programs. ISAGC at Guwahati discussed this matter. In any Govt. Program we see strict adherence of protocol and all elected members from the Ward member to the MP/Ministers are accommodated in the Program and suitably recognized. We do not see this in most of ISA Programs. This causes lot of embarrassment to the elected Office Bearers of ISA and also is not in good taste. The following guidelines are issued for all Regional, State & Zonal ISA meetings, Conferences & CMEs etc. for strict adherence. These are to be adhered when ISA name/emblem is used in any way any part of the program including communication, banner etc. (Except for regular City Branch meetings, the Office Bearers must be invited for all other meetings)

1. Prime Importance must be given to ISA and ISA emblem must be put in all communications in proper place and proper size in proper color.
2. ISA name & emblem must be put prominently & properly in the banner.
3. ISA Flag must be hoisted in Conferences of State level and above. State President will hoist the flag.
4. State/National Office Bearers of the Zone/State must be invited for the meetings and they must be suitably seated in the dais if they are attending. If there are many the seniors (Seniority in Office/Post) in the Office may be seated in the dais and others in the front row and their presence must be recognized.
5. In case of any combined meeting ISA name & emblem must get equal importance as the other organization and ISA Office Bearers must be invited as detailed above.
6. The seating arrangement in the dais will be as per the protocol published in ISA Rule Book.

7. The meetings will be presided over by ISA President.
8. Badges must be separate for the ISA Office Bearers with their name & Office so that members recognize them.
9. They may be given complementary Regn., & local hospitality by the Organisers and this must be informed to them in advance.
10. Travelling expenses also must be met by the Organisers except when the invited Office Bearer is also part of the Program Organising Team.
11. If for any reason the Organisers are unable to provide travelling expenses, this must be informed in advance.
12. When inviting, the Organisers must clearly tell the ISA Official his role and about the other guests so that he knows the guests & has a rough idea of the program and his position / role in the Program. He can guide the Organisers in Protocol etc.

Example: For any CME/Conference in State/Regional level, the State President & Secretary and National Office Bearers form the State must be invited and above guidelines are to be adhered. Other Office Bearers may also be invited at the discretion of the Organising Committee. For Zonal Level Program, the Presidents & Secretaries of all the States in the Zone & the National Office Bearers in the Zone must be invited and same guidelines are to be adhered. The invitation and information should be given sufficiently early to them so that, if possible, they will attend the Program. When present, National Office Bearer must be given a slot to speak, so that he communicates the messages from the HQ to the members. General guidelines published for National Conference & Scientific program is applicable to State & Zone Conferences & other ISA activities.

In all Conferences & CMEs there should be session on communication skills, preferably immediately after tea break/inaugural function.

There must be display of slides of ISA activities & protocols etc and in between the session.

Public awareness videos and videos of ISA activities during the CME & Conferences.

Height of flag post in City CME's to be appropriate and preferably in open.

The Financial Aid from ISA National is as under:

ISA Sponsored CME/Workshop: 1.5 Lacs

ISA Sponsored PG Assembly (2 days): 2 Lacs

ISA Sponsored PG Assembly (3 or more days): 2.5 Lacs

ISA ACADEMICS

Protocol for Conduct of ISA Sponsored CME / Workshop / PG Assembly

1. The academic programme will be conducted taking all COVID precautions and strictly following the local rules and regulations pertaining to COVID. The restrictions and guidelines of Local Government/Authorities (pertaining to the respective city or state) regarding the physical gathering should be strictly followed. The COVID19 pandemic precautions like social distancing, hand hygiene and face mask should also be followed in letter and spirit.
2. In all communications (flier/brochure/banner/flex, etc) it must be clearly written as ISA Sponsored CME/PG Assembly/Workshop and ISA Logo must be displayed boldly and prominently.

3. ISA Logo and ISA Flag (HD) are attached. Please do not change the colour and design of Logo and ISA Flag. If you have been using some other logo in past, the attached Logo is the approved official Logo by ISA National.
4. Please use Logo of ISA Platinum Jubilee Celebrations (attached) in all communications, banner, flier, brochure, flex, etc.
5. Each programme is open to all ISA members, and as far possible it should be organized to meet the selective needs of (a) post graduate students (b) practitioners and (c) academic groups.
6. An average of 8 hours teaching will be done in a day and each single lecture will be of 25 minutes duration followed by 15 minutes of interaction.
7. The Organizers should get CME Credit hours from the respective State Medical Council. They have to write sufficiently early to the State Medical Council and comply with their rules and regulations to get credit hours.
8. ISA President and Secretary, Office Bearers and all National Governing Council Members should be invited for the Academic Programme (address to be collected from ISA NHQ). Invitation must be sent to all GC members of ISA along with the Scientific Program and also to the respective State President, Secretary and Office Bearers.
9. During inaugural session, a banner showing ISA sponsored PG Assembly /CME/Workshop-(Place)-with ISA Logo must be exhibited. A photograph with same banner in the background while actual inauguration is going on may be taken. The photograph is needed for promotion of ISA Academics.
10. The protocol of inaugural function at ISA Meetings is published separately and must be followed in consultation with the Honorary Secretary ISA National.
11. Certificate will be given to all delegates and faculty from ISA NHQ (prototype attached). The certificates have to be given only after collecting the feedback forms. In Certificate, add the names of Org. Chairperson & Org. Secretary and Medical Council Representative.
12. There will be an independent ISA Observer (GC Coordinator) for every programme and will be nominated by the ISA Governing Council. The coordinator should collect the feedback forms (prototype attached) and send a report to the ISA NHQ and then only the funds will be released. The observer will take his report to ISA on accomplishment of the programme and suggestions for modification in future.
13. The funds will be allocated for a CME/Workshop/PG Assembly if it is an academic program exclusively under the banner of ISA.
14. Please send scanned copies of bills worth the amount allocated after the CME/Workshop/PG Assembly for reimbursement along with a copy of program schedule, certificate, feedback from delegates, some photographs, receipts & expenditure statement and bank account details of the ISA Branch.
15. CME Book/CD can be given to all delegates and it must have messages of ISA National President, National Secretary, Education Committee Chairman and ISA Governing Council Coordinator.
16. CME book/CD/Video will be the property of ISA and must be given to ISA for its academic activities.
17. The Faculty of the ISA Program shall be a mix from state and outside.

18. It is advised to conduct ISA CME/Workshop in the Medical College/moderate Hotel and avoid extravaganza and five star cultures.
19. The inviting branch will meet the hospitality of faculty members joining for the programme (accommodation in a moderate hotel and food for the duration).
20. The Organizing Branch can collect funds to meet the programme expenditure through delegate registration fee and industry support. As far possible, the organizing branch should arrange subsidized accommodation for attending delegates.

For any clarification, please write to secretaryisanhq@gmail.com

ISA SPONSORED NATIONAL CME SCHEDULE

9:00 AM - 9:40 AM: Session 1

9:40 AM - 10:20 AM: Session 2

10:20 AM - 10:40 AM: Tea Break

10:40 AM - 11:40 AM: Inauguration

11:40 AM - 12:20 PM: Session 3

12:20 PM - 1:00 PM: Session 4

1:00 PM - 2:00 PM: Lunch

2:00 PM - 2:40 PM: Session 5

(ISA Programs Session 1 – YUVA ISA: Good Young Faculty, less than 40 years age)

2:40 PM - 3:20 PM: Session 6

(ISA Programs Session 2 - ISA Activities/ISA Guidelines/ISA PPF Session/Professional Well being/Resuscitation, etc)

3:20 PM - 3:40 PM: Tea Break

3:40 PM - 4:20 PM: Session 7

4:20 PM - 5:00 PM: Session 8

5:00 PM: Valedictory

Each Session: 25 minutes talk, 10 minutes discussion, 5 minutes logistics

Each Set of Chairpersons: ISA Official, Subject Expert, Local Org Committee Member

Inaugural Ceremony, on stage:

Chief Guest, Guest of Honour, ISA National President & Secretary (other ISA National Office Bearers, if present), GC Coordinator, ISA State President & Secretary, ISA City President & Secretary, Org Chairperson & Secretary

FEEDBACK FORM FOR PARTICIPANTS

YOUR DESIGNATION : Practitioner/Trainee

I. EVALUATION OF THE PROGRAMME AS A WHOLE

1. Was there adequate time for discussion Yes / No
2. Did the topics selected cover important aspects of the speciality Yes / No
3. Have you received write up of all lectures (CME Booklet/Pen drive) Yes / No
4. Improvement of your understanding 5 4 3 2 1
5. Improvement of your skills 5 4 3 2 1
6. Value to your patient care in India in future 5 4 3 2 1
7. Do you think there is need of regular CMEs of this type in future ? Yes / No
If yes, how often
8. Were the arrangements made by organizers for:
 1. Registration:
Excellent / Satisfactory Not / Satisfactory
 2. Conduct of the CME Programme:
Excellent / Satisfactory/ Not Satisfactory
9. Suggestions for future programmes:

II. EVALUATION OF LECTURES/PRESENTATIONS/WORKSHOP

Evaluation is done to assess 1)quality of presentation 2)content & 3)usefulness to your practice.

For evaluation of **quality** please take into account speed & style of delivery of speech & quality of slide, besides other characteristics that appeal to you.

In evaluating **content** please consider whether the material presented was factual, relevant & up to date.

In evaluating **usefulness** please consider whether you learnt anything new & whether you can use it in the Indian context.

Evaluation is to be done using the scale outlined below:

Grade	5	4	3	2	1
	Excellent	Very Good	Good	Average	Below Average



Indian Society of Anaesthesiologists

INDIAN SOCIETY OF ANAESTHESIOLOGISTS

(Founder Member of the World Federation of Societies of Anaesthesiologists)

CERTIFICATE OF MERIT

The Indian Society of Anaesthesiologists (ISA) Certifies that

Dr.....

has attended the Continuing Medical Education Programme / Workshop

promoted by ISA Rohtak and organised by ISA Rohtak City Branch of Haryana on 01-01-2022

and ISA place on record the service for Chairing a Session / Delivering a Lecture on the subject

.....



Dr. Muralidhar Joshi
Chairman
ISA Academic Committee



Dr. Venkatagiri K M
President
ISA National



Dr. Naveen Malhotra
Honorary Secretary
ISA National

Coordinator
ISA CME

..... hours of credit time is awarded by..... Medical Council as per order no.....

ISA NATIONAL PROGRAMS

ISA Private Practitioners Forum (ISA PPF)

It is the program for private practitioners in ISA. Focus is on improving work culture and adequate remunerations with the aim of financial independence and professional satisfaction. There are ISA PPF guidelines containing 4 sections and 4 annexures.

Section 1- Minimum Mandatory Standards in Operation Room

Section 2- Functioning of City Branches

Section 3- Ethical Conduct of Anaesthesiologist

Section 4- Remuneration of Anaesthesiologist: The RVG System.

Future proposals are evening shared PAC Clinics, post-operative visits and conduct PPF sessions by each state branch.

ISA Fit Anaesthesiologist Campaign

There has been always talk of 'fit patient' but no discussion of "Fit Anaesthesiologist." ISA has started Fit Anaesthesiologist Campaign to focus on Good Health of esteemed members. There are role models amongst us: Walkathons, Marathon runners, Cyclists, Runners, YOGA activists, Mountaineering climbers, etc. They are involved pan India. On selected days there will be Pan India activity under the banner of ISA. ISA walk/run should be organized regularly during ISACON. ISA FITNESS AT WORK PLACE VIDEO is available on www.isaweb.in.

ISA Sports Cell

ISA has started ISA Sports Cell. There will be sports activities under the banner of ISA at City level. It shall serve as a platform for interaction also. Main purpose to start the sport club under the banner of ISA is for interaction with ISA members of the city, get to know better and unity amongst members. Every city branch can appoint a member who can organize sports activity amongst the members. It can be one day or half day activity or less depending upon the logistics available. Organizing Sports Day under the banner of ISA at city level can add to the points for Best Branch award

Outdoor Sports-

1. Cricket match-amongst members or hospital group -Men's and Women's team. It can be in the format of T20 matches but with less number of overs with tennis ball type and format can be decided at the local level
2. Football/Hockey/Volleyball/Basket ball/Tennis matches
3. Walk/Marathon/Cycling/Swimming/Skipping
4. Kabaddi, KhoKho or any local games played as a child
Indoor Sports-Badminton, Table Tennis, Squash
Indoor Activities-Carrom, Playing cards, any local activity done as a child

A Tennis Ball Cricket Match is played (30-60 minutes) during ISACON as a part of ISA Sports Cell activity. ISA Annual Sports Day can be held on 26th January every Year. City /State level sports events can be held on this day. Best performing branch will be awarded. On 16th October, there can be a walk-a-thon in the morning as a part of WAD Celebrations.

ISA Cultural Club

ISA has started ISA Cultural Club. There are so many talented stars in our fraternity singers, dancers, actors, etc. They are brought under one umbrella. They perform at city, state and National Level. **During Presidential/Welcome Dinner, 45 minutes cultural program is there in which only ISA Members perform. The opening remarks are by the President followed by the Presidential Toast and the cultural program.** Ultimately, the cultural program during Inaugural Ceremony of ISACON can be by Anaesthesiologists only. ISA National / State / City online and physical cultural events are conducted under ISA Cultural Club.

ISA Art & Literary Club

ISA Art & Literary Club is to showcase the talent of anaesthesiologists in Art, Photography and Literary activities. National/State/City online and physical events are conducted under ISA Art & Literary Club.

ISA HOD Club

There is a vast pool of past and present Head of Departments all over country. ISA has started ISA HOD Club so as to have a platform where we can have advantage of their wisdom and experience. Also to stress upon them to teach do's and don'ts of private practice when they are doing post graduation. At the time of new admission, there should be one or two sessions on benefits of becoming ISA member as part of orientation classes. ISA supported e-library and window for guidance for research and publications. HODs should make arrangements to telecast webinars in departmental teaching sessions. HODs should spread awareness regarding other activities of ISA also like FBF, Professional insurance, WFSA fellowships, etc. HODs should incorporate ISA Resuscitation guidelines in the foundation courses of MBBS. ISA guidelines should be encouraged especially during setting of examination. The stress should be on uniform anaesthesia practice as well as uniform anaesthesia teaching.

YUVA ISA

ISA has started YUVA ISA to promote Young Anaesthesiologists (age <40 years) in all fields including Academics, Clinical Training, Research etc. They shall be promoted to speak in City/State and National Conferences. Preferably 10-20% speakers in any conference/CME are young anaesthesiologists. Special award sessions have started-Dr. BB Mishra Young Anaesthesiologist National Award, ISA Trainee Talent National Award, Dr. MT Bhatia Young Pain Physician Award, ISA Young Talent National Award, etc. ISA Educational National Scholarships and ISA Neon Inland Fellowships are other programs for YUVA ISAians. The seats of post graduates in Anaesthesiology have increased three folds all over country. They have to be offered platform for Clinical Teaching & Training. ISA Online PG Classes are held every Monday. ISA Skill Centres will start shortly. The post graduates have to be taught do's and don'ts of private practice.

YUVA ISACON

1st YUVA ISACON 2020-1st National Conference of YUVA ISA-A Virtual Academic Extravaganza was conducted online on 5-6 September. It provides a suitable platform to every YUVA ISAian (age 40 years or less and within 10 years of first post graduation, whichever is later). There are Competitive Presentations in two halls and a dedicated Hall

for Non Competitive E-Presentations. There is no age limit for attending the main event. In the evening, YUVA KALA-The Cultural Program is organized in which YUVA ISAians presented their exceptional cultural skills.

YUVA ISACON

Annual National Conference of YUVA ISA (YUVA ISACON) will be held on rotatory basis in different zones in the months of April-June. Bids will be invited from state and city branches. There will be no financial implications on either side. The speakers will be less than 40 years of age and chairpersons should be above 40 years of age. The dates will be decided according to examination schedule and season of the state hosting it.

ISA Vigil

ISA has started ISA Vigil which shall keep a watch on social and electronic media about activities related to Anaesthesiology and image of ISA. Ultimate aim is to project ISA positively at all platforms. ISA'S latest Programs will be conveyed to every state branch and city branch secretaries by mail and get the feedback and act accordingly. There will be a separate session regarding ISA programmes in the national ISA conference high lighting the programmes. All the programme and achievements of ISA will be mailed to each member via email often.

ISA E Newsletter: The ISAian, now Vapour

The Official E-Newsletter of ISA is The ISAian. It was released on 15 August 2019. It is at least a quarterly issue. It showcases the activities of ISA National and ISA State & City Branches. In the newsletter, information about conferences, webinars, future programs, conference calendar and branch activities are covered.

ISA Leadership Summit

ISA has started ISA Leadership Summit to inculcate leadership skills in office bearers of city and State Branches. The program of one hour shall be held during ISACON. Essay competitions and online programs are conducted under this program.

ISA Social Outreach

To promote and project ISA at all levels, ISA will have active Social outreach. Structured and Validated at National Level Programme Levels: Rural, City, State/Zone, National, International

Rural:

1. Social gatherings & melas:
Posters exhibition, Talks, Pamphlets/Flyers, Role plays in vernacular language
2. Approaching health services for creating awareness amongst Medical officers posted in PHC by making these programs integral in their trainings.

Content:

Know your Anaesthetist, First Aid service, Pain management awareness programme, Acute pain services: post operative pain and chronic pain relief, Women programme eg: labour analgesia, Intensive care services, CPR awareness activity, Special days celebration eg: World Anaesthesia Day

City:

Poster exhibition, lectures, talk, panel discussion, sessions CME; General Practitioner forum; Role play, street play, walkathon, cyclothon; Quiz-UG,PG; Videos-nursing homes, corporate hospitals, medical colleges; Competition: Slogan, painting, debates, talks; Evaluation of OT with respect to minimum standard guidelines

State:

MCI, Deputy Director Health Services, UG curriculum: 20% marks for anaesthesia, Making awareness of the programs at Rural level, Programmes for training of medical officer, Display of anaesthesia posters, Meeting with Ministers for Decision and Policy making

National:

Uniformity in Protocols for programmes at all levels, Committee of posters, talks, street plays, videos, short films to decide its content, Website designing

International:

Formation of care committee for social awareness ISA World Environment Day is celebrated to spread awareness regarding conservation of nature, with a theme every year. SNAKE BITE POISONING, ENVENOMATION, COLS. Social gatherings for PAC Check up. Old Age Home visits and other activities. Orphan Home visits. Adopt schools for activities.

ISA Faculty Pool

ISA has prepared ISA Faculty Pool. The office bearers of State and City are requested to suggest names of good speakers, including young speakers from the city, state and zone for consideration as Faculty in the ISACON, State and City conferences and other academic programs of ISA. Chairman Academic Committee, President, Secretary and GC Member nominated to ISA Scientific Committee will coordinate.

ISA Professional Indemnity Insurance Scheme

ISA has endorsed Professional Indemnity Insurance policy of ICICI Lombard General Insurance Company Limited through the intermediary Couverture Management Consultants Private Limited (CoverYou). ISA, being academic body, is not selling itself the Indemnity Insurance Policy to its members. The members should compare it with their existing policy before opting for this policy and choose the better policy. ISA has also endorsed health insurance including COVID and Death Cover for COVID. The members are encouraged to give feedback to ISA regarding the policy.

ISA Legal Cell

Comprising of Two anaesthesiologists and at least one lawyer from each city to help members. Webinar of all branch office bearers on medico-legal issues.

ISA Silver Line

To formulate programs for the welfare of members between 40-55 years age.

ISA Financial Advisor

To educate members about financial planning. We also intend to encourage such sessions in state conferences as well as National conference on request from organisers. To have

alternate source of legal income for anaesthesiologists. In today's world it is absolutely necessary to keep knowledge of financial instruments various efficient ways of tax planning investments explaining their risks and benefits It has been observed that medical professionals are very negligent in all these aspects for this purpose. ISA PPF Financial Advisory group was established in August 2017. It works on a continuous basis by virtue of whatsapp group to keep educating our colleagues and answer to their queries online programs/webinars/1-1.5 hour session in ISACON are conducted about various aspects of financial planning. It is only be advisory group and not investment group.

ISA Innovation Cell

Aim of this innovation award is to recognize & promote innovation in the field of anaesthesia by an individual or group of Indian anaesthesiologists or such Societies related to field of Anaesthesia For all the above programs, ISA National Governing Council Member/ Members will be the Programme Heads, who along with the nominated coordinators will coordinate the smooth and efficient working of the programme.

ISA IJA Zonal Supplements

The Zonal journals are now supplements in IJA; 2 zonal supplement/zone/year. They have been started for the welfare of members and to cater to the requirement of members. There has been a long standing demand to ISA to increase publication avenues in the indexed journal-IJA, so that members are not forced to look towards proxy paid journals. This will also promote new talent in the editorial board. Inaugural ceremony of the launch of ISA-IJA Northern Supplement was held on August 15 2020. The articles published in ISA supplements carry same weightage as far as indexing is concerned. Hard copy is being sent only to authors, indexing agencies and office of EIC & ISANHQ.

ISA Endorsement of Position Statement of other societies and publication in IJA

Numerous societies submit their position statement and advisories to IJA for publication and to ISA Secretariat for endorsement. Any submission to ISA NHQ will be forwarded to IJA Editor-in-Chief for internal review before endorsement. The sister organizations while making submissions in IJA (official journal of ISA) will also formally write to ISA about the submission. Simultaneous publication in two Journals is also permissible if above two conditions and other protocols of publishing are followed. Any proposal received by any Governing Council Member, it will be directed to ISA Secretariat for the needful.

ISA SKILL CENTRES

There will be observership for 7 days and fellowships will be for 3-6 months. The election of centres will be done by ISA Academic Committee and approval by the Governing Council. These will be self-financed courses by the members, till we get sponsorship. The stipend will be paid by the centre for fellowships and will be stated by the centre in the application form. The fees to be paid by members for observership (if any) will also be stated by the centre. The centre will also state the details of the skill procedures to be taught to members.

ISA NATIONAL REGISTRY (INR) on ISAAPP (ISA NHQ)

ISA APP is named as ISA NHQ. It highlights ISA Programs, has a Members Corner, ISA National Registry and important aspects of the website. ISA National Registry on ISAAPP The ISA NR on ISAAPP has been released during inaugural ceremony of ISACON 2021. It will help in compiling the data across the country and ISA can project the work done in India.

ISA ADVOCACY

For ISA to be more visible in administrative circles and to liaison with other societies, MA, ISSP, ISCCM, Indian Confederation for Healthcare Accreditation, OMAG, NBEMS, NMC, NITIAAYOG.

ISA Online Daily Quiz

It was started on 7 February 2022 for all ISAIans. To participate, visit www.isaweb.in. Link: <https://isaweb.in/webpages/memberquizlogin.aspx>. One question per day. Attractive monthly prizes according to participation and correct responses. The first ever ISA National Online PG quiz across the country in 2021 with 2 rounds culminating to ISA Goldcon Quiz.

ISA Star Campaign

It has been a runaway success amongst the members, who are very happy and with positive inputs. All the GC members/State and city office bearers are requested to send the names from their branches/states/zones.

ISA Platinum Jubilee Celebrations

The Platinum Jubilee Celebrations of Indian Society of Anaesthesiologists started on 26th January 2021 with the release of ISA Calendar showcasing different ISA Programs. The celebrations will continue till 28th November 2022.

ISA Platinum Jubilee Logo was released during Inaugural Ceremony of ISACON 2021. ISA FLAME was relayed across different city branches of ISA from 1st to 14th October 2022 to mark the ISA Platinum Jubilee celebrations. The theme was Public Awareness entitled "Know about Anaesthesia, Know your Anaesthesiologist". Each state branch had its own ISA Flame which was relayed across different city branches of the individual state. There was an exceptional and enthusiastic response by majority of the city branches in almost all the state of the country. The ISAIans spiritedly participated in the flame ceremony in their branches and different hospitals in the individual city branch. Massive public awareness programme was conducted by the ISAIans across the nation with widespread publicity on print, electronic and social media. This ISA Flame ceremony across the country was an historic event.

It culminated in Haryana (Gurugram) where national level ISA NATIONAL PLATINUM JUBILEE CELEBRATIONS were held on 15th October 2022. The Office Bearers of the majority of the ISA state branches came with their state flames to Gurugram, Haryana. There was a procession of ISA flame led by ISA National and followed by different ISA state branches. The ceremony was blessed by the august presence of ISA National Past Presidents, ISA National Governing Council Office Bearers and Members, Past Governing Council Members, ISA State Branch office bearers and ISA City Branch Office Bearers and the Organizing Committee of Society of Anaesthesiologists Haryana State Chapter. All the esteemed members went to India Gate, New Delhi and participated in the Walk-a-thon on Kartavya Path, India Gate. The State Branches carried their respective ISA State Flames led by ISANational Flame.

It was followed by a formal function in the evening with following highlights RELEASE OF SPECIAL ISA PLATINUM JUBILEE POSTAL COVER, RELEASE OF PUBLIC AWARENESS VIDEO, RELEASE OF ISA VIRTUAL MUSEUM and ISAART & LITERARY EXHIBITION. FELICITATION OF ISA National Past Presidents, ISA National Governing Council Office Bearers and Members, Past Governing Council Members, ISA State Branch

office bearers, ISA City Branch Office Bearers, Program Coordinators and Organizing Committee. It was followed by ISA Cultural Club Showcase. There was Ramp walk by all ISA Office Bearers and cultural performances from different states, signifying university in diversity. There was cake cutting ceremony at midnight to celebrate World Anaesthesia Day, 16 October 2022. Society of Anaesthesiologists Haryana Chapter was congratulated for organizing the ISA National Platinum Jubilee Celebrations, which were hosted by ISA National.

ISA Virtual Museum

ISA Virtual Museum will be hosted on ISA Website, to showcase the history, journey and future of anaesthesia.

ISA Skill Centres

ISA Skill Centres will be established across the country. It was decided that the observership will be for 7 days and fellowships will be for 3-6 months. The selection of centres will be done by ISA Academic Committee and approval by the Governing Council. These will be self-financed courses by the members, till we get sponsorship. The Stipend will be paid by the centre for fellowships and will be stated by the centre in the application form. The fees to be paid by members for observership (if any) will also be stated by the centre. The centre will also state the details of the skill procedures to be taught to members.

ISA National Registered Office named as
“ISA BALAKRISHNAN HOUSE”
1203, Casagrand Monte Carlo, Mount Road,
Saidapet Chennai, Tamil Nadu-660015

Draft Memorandum of Understanding between Indian Society of Anaesthesiologists (National) hereby called as Party 1, and ISA Tamil Nadu State Branch & ISA Chennai City Branch hereby called as Party 2 regarding maintenance and upkeep of ISA Registered office (ISA Balakrishnan House Chennai), 1203, Casagrand Monte Carlo, Mount Road, Saidapet Chennai, Tamil Nadu-660015

- 1) Appointment of Caretaker-**The appointment of caretaker and his service conditions for the ISA National Registered Office (ISA Balakrishnan Chennai) in the above mentioned premises will be responsibility of ISA Tamil Nadu State and ISA Chennai City Branch.
- 2) Usage of Rooms in the ISA Office:** Following will be allotment of rooms
 - i) One room will be designated for ISA National Right Side).
 - ii) One room will be for use of ISA Chennai City Branch and Tamil Nadu State Branch (Left side).
 - iii) Hall with Gallery and kitchen area that is common will be kept open for use by the ISA National, State and the City branch for conducting their meetings.
 - iv) Store room adjacent to kitchen will be used by ISA National for storing office documents, journals, and past records
- 3) Provision of furniture and curtains-**The apartment will be equipped with essential furniture and amenities by ISA National. The furnishings and other equipment will be upgraded in future on need base.
- 4) Provision of electrical appliances:** The office will be equipped with air conditioner, refrigerator, RO water purifier Machine and Geyser by ISA National and which should be optimally utilized and handled with care by the care taker and end users.
- 5) CCTV camera** will be installed in the office and monitoring of the CCTV footage will be responsibility of ISA Chennai City Branch and ISA Tamil Nadu State Branch. The respective President and Secretary of the local branch can delegate this responsibility to any of the office bearers of local branch but ultimate responsibility will be of the concerned president and secretary of the local branch. The ISA National will also have access for monitoring of live CCTV footage.
- 6) The expenditure related to maintenance of ISA House** including salary, Electricity bill, Water bill, Property tax, flat maintenance charges of the society will be paid by ISA National. Any other expenditure for regular upkeep of ISA House including consumables will also be paid by ISA National.
- 7) Rules, regulations and protocols** laid down by the society Casagrand Monte Carlo, Mount Road should be followed stringently by the care taker and end users.

Monitoring the discipline of the end users will be entirely the responsibility of President and Secretary of the ISA Chennai City Branch. Violation of the rules and regulations laid down by the society by any of the end users and there by facing the consequences, dealing of such incidence will be responsibility of the president and secretary of the

local branch. The ISA Chennai Metro Branch and ISA Tamil Nadu State Branch shall be responsible for upkeep and maintenance of the ISA Registered Office for all intents and purposes.

8 ISA National Headquarter promotes utilization of the said premises for the purposes of ISA related activities like conducting ISA executive office bearers meetings and any such activities related to ISA by local and the Tamil Nadu state branch.

9) Alcohol is prohibited in these premises.

This MOU will be valid for the period for one year and will be renewed after reviewing the circumstances. The Registry of ISA Registered Office (ISA Balakrishnan House) in Chennai is in the name of Indian Society of Anaesthesiologists and not Dr K. Balakrishnan.

ISA Condemnation Committee

A Condemnation committee comprising of President / Past President, Vice President, Secretary, Treasurer

INDIAN SOCIETY OF ANAESTHESIOLOGISTS

NATIONAL ELECTIONS

(Read the Constitution and By Laws of ISA for details of the eligibility)

It was communicated from different quarters that ISA Election Schedule is very long and spread over more than 4 months. After every 8 months, there are ISA Elections. It appears to ISA members that ISA is more of a political body. India elects its Prime Minister faster than ISA elects its President. So from 2020 onwards, the schedule of ISA Elections will be as under:

1. Nomination (signed copy) for the vacant posts are received from 15th September and must reach the Office of the Honorary Secretary, Indian Society of Anaesthesiologists (National) before 5:00 PM on 30 September, by Registered Post with ACK due / Speed Post / Courier / E-mail / By hand at the Office of ISA National. A scanned copy of the nomination form should be submitted online/by E-Mail also to isanhq@gmail.com and secretaryisanhq@gmail.com. The list of all Nominations received will be published in ISA Office and ISA website on 01 October. Incomplete Nominations will be rejected. The Candidate, Proposer and Secunder must be Active Life Members of ISA with eligibility to vote online in their respective zone.
2. Video Conference GC Meeting between 1-7 October for approval of Nominations received by the GC.
3. The list of all valid Nominations will be published on 8 October.
4. Last date for withdrawal of the Nomination is 15 October before 5:00 PM and the final list of eligible candidates will be published in ISA Office and ISA website on 16 October.
5. Last date for Registering for Online Voting is 01 October up to 5:00 PM.
6. The final voter lists (online only) will be published in the ISA Website (www.isaweb.in) on 15 October.
7. Elections will be held online only. No manual voting.
8. Online voting will be open for five days, from 01 November (08:00 AM) to 05 November (05:00 PM). Real time count of voting and names of persons who have voted will be available on ISA website. The final details of votes polled will be published and the result will be declared immediately after voting is closed on 05 November.
9. Eligibility criteria:
 - a) Contestant must be a continuous member of society for not less than ten years for the posts of Vice President and President Elect.
 - b) Contestant must be a continuous member of society for not less than five years for the posts of Honorary Secretary & Treasurer, Editor-in-Chief IJA and Governing Council Members ISA.
 - c) Contestants for the Posts of Vice President, President Elect and Honorary Secretary & Treasurer should have served one term of office in the Governing Council earlier.
 - d) Contestants should have attended three of the last five Annual General Body Meetings and must have signed in the AGBM Register.
 - e) Each nomination must be accompanied by self attested proof of the nomination fee. The Nomination fee (Non refundable) should be in the form of NEFT / cash deposit in favour of "Indian Society of Anaesthesiologists" (ISA National). The nomination

fee is Rs. 20,000/- for the Post of President Elect and Rs 10000/- each for other posts.

- f) The nominee for the post of the Secretary and the nominee for the post of the Treasurer shall submit separate applications, and shall also pay the fixed nomination fees individually (10,000 INR each).
 - g) The nomination form of the applicant for the post of the Secretary shall mention the name of the partner Treasurer contestant & the nomination form of the applicant for the post of the Treasurer shall mention the name of the partner Secretary contestant, with ISANumbers, Addresses, e-mail ids and mobile numbers of both.
10. All Life Members of ISA as on 14 September who have registered their E- Mail ID and Mobile Number with ISA NHQ only are eligible to Vote. New Members enrolled on or after September and old members who do not register their e-mail ID and Mobile Number with ISA NHQ will have all the privileges of his/her class of Membership, except the right to Vote in this Election.
 11. The nomination of candidates to the election shall be made in the prescribed format, which is enclosed herewith. Every nomination together with the written consent of the candidate to contest the election duly proposed by one and seconded by another Active ISA Life Member shall be sent to the Honorary Secretary, ISA National so as to reach him not later than 5:00 PM on 30 September.
 12. Although ISA Elections are conducted in a free, fair and smooth manner but a caveat shall be filed in the Local Court at ISA National Head Quarters in the name of all candidates of ISA Elections. This has been necessitated to protect the interest of ISA in case any legal eventuality arises out of ISA Elections.

GENERAL GUIDELINES FOR CANDIDATES AND VOTERS

- Canvassing by personal contact, SMS, E-Mail, telephone calls is allowed.
- No paid bulk SMS and recorded phone messages are allowed (including Greetings).
- Canvassing in Social media is allowed.
- The candidates should do positive campaign and no negative campaigning is allowed.
- Do not use derogatory remarks or comments against other candidates.
- Nobody (candidates/ members) is authorized to send messages in name of ISA, ISANHQ, ISAHQ. This is cyber crime and impersonation. If any member sends such SMS, he/she will be suspended from ISAMembership.
- If a non-member sends, suitable action will be taken against him/her.
- Voter's list can be obtained by the candidate from ISA National Secretariat on request and it has to be used only for election purpose and not to be shared with anyone at all.
- All Life Members of ISA as on 14 September who have registered their E-Mail ID and Mobile Number with ISANHQ only are eligible to vote.
- New members enrolled on or after 15 September and old members who do not register their E Mail ID and Mobile Number with ISA NHQ will have all privileges of the class of Membership, except the right to vote in this Election.
- Members can update their details online in ISA website or by sending e-mail to isanhq@gmail.com till 5 PM 1 October.

- Request for conversion from ALM to LM can be made up to 5 PM, 1 October.
- Any clarification and updating can be done at ISA Secretariat with the knowledge of Secretary with proof till 5 PM, 01 October.
- No request for any changes will be entertained after 5 PM, 01 October for this year's elections. All such requests will be kept pending till elections are over.
- The updating will be completed by 15 October. The final voter lists (online only) will be published in the ISA Website (www.isaweb.in) on 15 October.
- Sending OTP on e-mail during ISA online elections for members who are visiting abroad during elections on written request has not been approved by the AGBM.

Social Code of Conduct for ISA National Elections

The declaration of candidature by the prospective candidates of ISA National Election can be done on Social and Electronic media on 1 July onwards.

Before that, the prospective candidates can send greetings/fliers/messages on social and electronic media in their names but without declaring their candidature. This social code of conduct shall be applicable to all prospective candidates. In case of violation they will be warned and advised twice for not doing the same. For subsequent violations, the matter will be referred to ISA National Governing Council for necessary action.

The campaigning should stop on 30 October 5 PM. After that only personal calls are allowed.

There will be a CV template for candidates and submitted CV shall be verified by ISA National Secretariat and posted on ISA website.

The CV will be displayed on ISA website along with the final list of candidates. There should be a disclaimer that the voters should also verify the credentials of the candidates. The ISA National Office Bearers/ Governing Council Members cannot occupy positions in state and city branches. After occupying higher post, no person can occupy lower post. If this is done, then that person cannot apply for 10 years for any higher post. The small city branches with less than 30 members are excluded from the rule "After occupying higher post, no person can occupy lower post." No person can occupy two posts in any ISA Formation simultaneously. In the oath form to be filled by incoming Office Bearers/Members of the Governing Council of the ISA, it shall be mentioned that he/she solemnly swear and affirm that I am not holding any post in ISA State or City Branch. The sitting State Office bearers should not use official letter head for campaigning.

INDIAN SOCIETY OF ANAESTHESIOLOGISTS

Functioning of ISA Offices State Chapter-City Branches-ISA

(Directives Published)

Indian Society of Anaesthesiologists (ISA) publishes following directives for strict compliance, aimed at promoting uniform as well as base level activities at all units of ISA and for strict compliance. ISA state branch will be known as 'state chapter' of ISA and city branch will be addressed as 'City Branch' ISA.

1. State Chapter ISA will have supervisory control over City Branch ISA in all matters and the immediate appellate authority over city branch is the corresponding state chapter. The state chapter will be given more functional and financial freedom.
2. At all states where state offices are not formed so far, will immediately form a state chapter and like wise in states, where there are no city branches may promote the formation of city branches.
3. Secretary of the state chapter will be invited for a meeting with the National Governing Council during the annual council meeting of ISA (National) to discuss the common problems and similarly city branch secretaries will be invited for a meeting with the National Secretary during the annual conference to present their suggestions for improvement as well as redressal of grievances.
4. State Chapter will collect report of activity from city branches every quarter, consolidate the activities of branches and publish the same for the information of all branches in the state and HQ ISA. ISA wish conducting minimum of one activity in any quarter. State secretary will maintain close contact with the city branches and will attend city branch function in rotation. All ISA functions in future will be through city branch/state chapter. State chapter directly and city branch through state, will present audited statement of accounts along with the yearly report of activities to HQ ISA before 30 October every year.
5. State offices will be responsible for the state level World Anaesthesia Day (Ether Day celebrations) celebrations which will be our ISA sponsored Anaesthesia Day of the year. State chapter will publish pamphlets in the regional language, conduct poster campaign, arrange TV or Radio talks, or Public meetings. The thrust will be to popularize anaesthesiology and anaesthesiologists outside the operating rooms.
6. State and City offices will promote monitoring standards (patient safety standards) published by the society.
7. As bound by constitution, the branch will be vigilant to prevent anaesthesia practice by quacks or unqualified anaesthesiologists in your area and will take aggressive steps, if such situation is known.
8. ISA year is from 16th October to 15th October every year and ordinary membership is valid only during the concerned calendar year.
9. Election, as per constitution, may be carried out before 20th July at state/city level, every year and new office bearers takes over administration following election in each year. Except, President and Vice- President, the term of other office bearers are for 3 years. Under no circumstances, an ISA National office bearer should occupy a post either at state or city level. The simplest and recommended establishment for compliance is appended below.

10. City ISA branches could collect small amounts yearly from members to meet their running expenditure, if needed, in addition to availing industry support.
11. State chapter will have one annual conference every year and at least one continuing medical education program as 'stand alone' or, workshop, preferably in the middle of the year. Further to the academic program, state chapter should promote "medico-social welfare program" for members.
12. City branch will have at least one activity in every quarter and near by branches, if possible, may be invited. Every city branch will have an annual day preferably in the first part of the last quarter.
13. The ISA protocol insist that if any officer from your higher ISA formation is present at any ISA meeting (general body/inauguration), the presence of the concerned officer may be specially mentioned.
14. Metro City branches falls in to the category of city branch with more than one thousand members and current metro city branches are New Delhi, Kolkata, Mumbai, Hyderabad, Bengaluru, Chennai & Ahmedabad.

State level office-Establishment pattern

President	-	1 (1 yr term)
Vice – President	-	1 (1 yr term)
President Elect	-	1 (1 yr term)
Secretary	-	1 (3 years' term)
Treasurer	-	1 (3 years' term)
Editor	-	1 (3 years' term)
Council members	-	10 members (4 members from State level & 6 (one each) from regional.
Past President	-	(1 yr term)
Past Secretary	-	(1 yr term)
Past Treasurer	-	(1 yr term)

(Ex-Officio members)

Organising Secretary of Annual Conference of the year National Governing Council member from state National Secretary (if from the state)

National Treasurer (if from the state) National President (if from the state)

Ex National Secretary/Treasurer/President (if from your state) (life term) Other representatives (to your requirement)

City Branch (establishment pattern)

a. City branch with less than 30 members

President	-	1 (1yr term)
Secretary cum Treasurer	-	1 (3yr term)
Council Members	-	3 (3yr term)
Co-coordinator	-	1 (3yr term)

Ex officio-State & National office bearers (if available) from your area

b. City branch with more than 30 members In addition to above, add Vice-President (1year term), add one additional council member to represent every 10 ISA members over 30 member strength (3 year term for council member)

These directions are introduced for effective functioning of the society and are the minimum expected. All are requested to function along the guidelines. The directions will be reviewed / revised as and when needed. Minimum changes suiting the functioning of each unit could be allowed over to this directive.

ISA STATE/CITY/METRO BRANCH ELECTION CALENDAR

- Consequent to the demand from various ISA Branches across the country regarding the ISA State, Metro & City Branch Elections, the calendar for the elections to all branches of ISA across the country was approved by the AGBM 2019, as under:
- The elections to all branches of ISA across the country will be conducted between 16th to 20th July every year.
- The cut off date for eligible voters will be date of notification of elections. Notification of elections by Hon. Secretary ISANational.
- Election process will be conducted from the Administrative Office i.e. the Hon. Secretary's Office (State/Metro/City Branch), and Chief Election Officer (CEO) (Immediate Past President/Past President) will conduct and complete the election process.
- The notification of elections is mandatory by all branches by putting the notification on website, sending e-mail & SMS. Even if there is unanimity, notification of election is mandatory. Election process will be completed by State/City CEO.
- Online elections (if required) will be conducted using ISANational Software.
- The date of assuming charge by elected Office Bearers of State and City will be 16th October. The one year term is defined as from 16th October to 15th October.
- It will be implemented preferably by 16th October 2020 but not later than 16th October 2021. The cost of online elections for using software of ISA will be borne by ISA National.

The Calendar of ISA State/ Metro/City Election is as under:

1. Issuing of Notification by Honorary Secretary 21 June
2. Last Date to Receive Nominations by Honorary Secretary 30 June
3. List of Valid Nominations received published on www.isaweb.in, City/State/Metro Branch office & website on 2 July
4. Last Date of Withdrawal of Nominations by candidates 7 July
5. Final list of Eligible candidates will be published on www.isaweb.in, City/State branch office & website on 8 July
6. Online voting, if required, will be open for three days, between 16 July to 20 July.
7. The final details of votes polled will be published and the result will be declared immediately after voting is closed.
8. Last date for Registering (Life Membership) for Online Voting is 20 June. The updation of mobile number or e-mail ID can be done till 30 June.

9. Nominations can be sent by E-Mail/Registered Post with ACK due/Speed Post/ Courier/By hand
10. Nominations can be sent by E-Mail/Registered Post with ACK due/Speed Post/Courier/ By hand.
11. ISA National CEO can nominate observers/GC Members for any state/metro/city branch election. Any complaint/issue pertaining to city election will be dealt by City Chief Election Officer (Immediate Past President).
Any complaint/issue pertaining to State/Metro election will be dealt by State/Metro Chief Election Officer (Immediate Past President).
Any complaint pertaining to City CEO will be dealt by State CEO and any complaint pertaining to State/ Metro CEO will be dealt by ISANational CEO.
12. The State and City Branches should appoint CEO to carry out the election process.
13. The term of Office Bearers and Governing Council Members of State Branches (Mandatory) and City Branches (Preferably) will be similar to that of ISANational Office Bearers and Governing Council Members.
14. All Office Bearers will be invited to the ISALeadership Summit.
15. The Calendar of ISA State/ Metro/City Election Process will be prepared by the ISA National Secretary. For any clarification/ local issue/ assistance, Honorary Secretary ISANational is to be contacted.
16. ISA National usually does not interferes with the branch elections unless there is a report/complaint from the branch members.
17. The State Branch in its annual report will mention about the election notification, outgoing office bearers, incoming office bearers from the state and its branches, before the grant-in-aid is released.
18. The GC Members, State and City Branch Office Bearers will ensure the implementation of ISANational rules and regulations at city and state branch levels.

INDIAN SOCIETY OF ANAESTHESIOLOGISTS
ISA-UNITS-BRANCH CITY/STATE CHAPTER-FORMATION
ISA-CITY BRANCH AND STATE UNITS FORMATION

REQUISITES

The formation of ISA City Branches and State Units are guided by following format.

- a. Application for new city branch need to be supported with 20 life members residing in the city and recognition fee for Rs. 2000 to ISA with recommendation of State Secretary.
- b. Application for new state chapter need to be supported with 50 life members (from less than 5 different areas) residing in the state and a recognition fee of Rs. 5000 to ISA (certain north eastern states are exempted from having the mandated number of members required).
- c. Application consists of request made to Secretary ISA (Nat), Name, ISA No. and address of the members supporting with their signature and demand draft for the amount specified for City/ State Unit.

Application meeting above specifications only will be recommended for formation by Governing Council ISA. All intending to form new branches are requested to comply with this amendment in formation. Final authority to sanction formation of new units rests with General Body, ISA

DSAF AS STATE BRANCH OF ISA DEFENSE SERVICE ANAESTHESIOLOGISTS OF ISA (DSAISA)

Defense Service Anaesthesiologists (Army, Navy and Air Force) have requested to grant Defense Service Anaesthesiologists Forum the status of an ISA State Branch. There is a dedicated cadre of anaesthesiologists that is regularly transferred to different parts of country and thus does not belong to any particular state. In order to promote the ISA activities amongst Defense Service Anaesthesiologists, DSAISA has requested to be given status as a state branch with perks, facilities, rules and regulations, etc like other state branches of ISA.

Defense Service Anaesthesiologists of Indian Society of Anaesthesiologists (DSAISA) is a deemed state branch of ISA. Since it is a new branch, its performance will be reviewed after five years. Since DSA do not belong to any zone and ISA National follows rotational Zonal Policy while inviting bids and awarding the ISA National Conference (ISACON), thus their application (if any) will be infructuous for all intents and purpose and they will not be eligible to bid for National ISACON.

Indian Society of Anaesthesiologists Privileges of ISA Membership

1. All Life and Annual members shall be entitled to participate in all activities of the Society. They shall also receive a copy of the Indian Journal of Anaesthesia when it is published and other periodicals free or at discount & Contribution.
2. Free, preferred, communication on all conferences, educational programs, career advancement schemes etc.
3. Exposure to career advancement programs and sponsorship of ISA when needed.
4. Access to compete for various medals and awards of ISA every year. Subject to eligibility criteria.
5. Eligibility to elect your association leaders.
6. Eligibility to contest at election to become ISA office bearer of your choice at branch level, state level and national level. Subject to eligibilities criteria.
7. Reduced delegate registration charge at all ISA sponsored CME, workshop, conference, in India for your life time (city level, state level, zonal level and national).
8. Complimentary conference registration and accommodation to member aged over 75 years and to spouse.
9. Access to family benefit scheme of ISA.
10. Enjoy the status as corporate member of Society of Anaesthesiologists of World (WFSA).
11. Eligibility to attend any ISA branch meeting in India with prior intimation.
12. To become a member of proposed Indian College of Anaesthesiologists and receive honors.
13. Communication support and legal assistance in accidental anaesthetic mishaps where member is involved or incriminated.
14. Right to publish your scientific article in our journal.

The ISA T-Shirt, Tie and Stoll

The New ISA T-shirt and Tie (blue color of tie, with ISA Logo in white halo background) was released in 2019. The price of both the items plus GST and courier charges is borne by ISA National. These are presented as complimentary to State and City Office Bearers, Past National Presidents and the ISA National Governing Council Members. These are also presented complimentary to new members joining after 1-04-2020.

ISA Calendar

ISA Wall and Table Calendars highlights different programs of ISA. Digital format will be circulated to all ISAians. Hard copy format will be presented to all GC Members, Past Presidents of ISA, State and City Office Bearers.

GENERAL RULES & REGULATIONS

All ISA official communications to be done with the ISA Secretariat and nobody else. This is according to ISA Constitution. If any proposal of a workshop comes to Editor-in-Chief or for awards/felicitations/recommendation letters comes to any member of Governing Council or Office Bearer, it has to be forwarded to the Honorary Secretary for recommendation and necessary action and will not straight way approved by Editor-in-Chief IJA/Governing Council Member.

ISA will get its own recording done of the AGBM during ISACON. If the Org. Committee does not give video recording of the AGBM in spite of repeated reminders, the Org. Chairperson and Org Secretary can be debarred from contesting any future ISA elections for three years with AGBM approval).

INDIAN SOCIETY OF ANAESTHESIOLOGISTS

WORLD ANAESTHESIA DAY CELEBRATION ('Ether Day' Celebration)

('Annual Day' Branch/Chapter)-Celebration

This brief instructs on observation of World Anaesthesia Day (Ether Day) and celebration of Annual Day of each unit every year.

World Anaesthesia Day – celebration

16 October of every year is 'Ether Day', accepted as World Anaesthesia Day. The day may be celebrated in the most suitable manner, at your convenience. Inform all the faculty members/staff members of other departments and together should have 10-15 min. joint interaction' on the subject of 'entry of ether in anaesthesia' in 1846 as well as later developments in the specialty.

Meeting to be followed by tea/coffee/joint breakfast/sweet distribution as you may like (funds from departmental or through joint contribution).

Branches/Chapter of ISA should call for extra ordinary meeting at some time of the day where public presentation on the specialty arranged with participation of 'Media/ Public' to narrate achievements and, our role in patient care, primary care on health etc. Poster presentation on the specialty is welcome. Various state level awareness programs are expected and should be at one city of choice rotating each year. Neon sign display, pamphlet distribution/poster presentation/banner presentation at various hospitals and medical shops/halls/traffic junctions may be arranged. A press meet to highlight 'the day and

profession' is the most remarkable promotion, if it could be arranged. ISA will be on the look out of arranging TV shows, public demonstration etc. with governmental/non governmental support.

Annual Day Celebrations

The anaesthesiologists of India want an annual day of festivities. The most suitable day will be a day in November and till we fix a common day for all of us in India, we will celebrate one day in November according to local convenience, as our 'ISA Day'. Soon, we will arrive at a common date for whole of us in India, so that we all celebrate our 'ISA' day on a particular date. This is to make our presence felt, awareness created and voice heard in public.

State chapter ISA is given responsibility to supervise both functions at various branches under them and since state office is constituted from branches, state chapter need not celebrate these functions independently instead should coordinate the activities, in the state. These celebrations are the 'need of the hour' to meet the challenges of future years and hence instruct to comply.

PROTOCOL for WAD Program

1. 16 Oct of every year is regarded and celebrated as the World Anaesthesia Day (Ether Day) round the world.
2. Early in the year, ISA branch concerned should inform all their members about the day, date and form a committee to celebrate the Anaesthesia Day ('ether day'); if not able to celebrate on 16 October.
3. All teaching departments in the locality should take lead; if no teaching departments in the area, department of major corporate hospital should take the lead.
4. In the month of September, we should publish and circulate awareness literature to public, students, arrange radio/TV talks. We should arrange CPR demonstration in schools, offices, colleges, street etc. Possible teaching on resuscitation at a public area, will be given as hands on training backed up with audiovisual support.
5. Should publish articles in newspaper/periodicals, exposing our area of activities in "pain and critical care, trauma, palliative care, operating rooms etc".
6. On the day 16 Oct or the day of celebration, we should all assemble in the morning, should have a common breakfast (cost sharing) or tea with other professional colleagues. At collegiate/corporate hospital departmental level, the invitation may be extended to other departments to join for tea/coffee.
7. In the afternoon, at every area a public meeting may be raised, where law and medicine, right of common man, anaesthetic mishaps etc. may be discussed. Ideal to make representatives of judiciary/police/consumer court to participate. Amongst professionals, maximum number of non-anaesthesiologist doctors and from the public, large number of educated persons may be invited. Common invitation may be given through press/media.
8. Some branches, where possible, should conduct a live TV programme on resuscitation, pain control, palliative care etc. in the national TV channel.
9. Awareness exhibition, at possible areas may be arranged by branches which are capable to perform. These attempts if done well co-ordinated, will elevate ISA and Us as well as our profession amongst all, to equal heights.

Indian Society of Anaesthesiologists Fund Mobilisation-Working finance for ISA City Branches/State Chapters

WAYS AND MEANS

ISA Headquarters is being enquired by city branches/state chapters 'on ways and means' of making working finance for city/state formation since certain units are facing extreme difficulty in keeping the organisational activities to the least minimum expected owing to paucity of funds. This communication explains the protocol to be followed to mobilise money for state / city ISA formations.

a) State

1. State could collect 10 % of the membership fee as their share from city branches.
2. A pre determined share of profit either as percentage of profit or a fixed sum from the proceeds of annual conduct of the conference, from the conference organizers every year.
3. In addition to the annual conference, state chapter ISA could conduct stand alone CME/Workshop in the state during the middle of the organizational year so that profit made could be utilized for the state ISA activities.

b) City

1. City branches could collect small amount of money (Rs. 100-150 / year) from the individual members, for the regular working of the branches.
2. Branch activities should be sponsored by the industry support.
3. Promote more members to the society so that 15 % of the membership fee could be availed as branch share.
4. Arrange CME / Workshop / Refresher course lectures under your banner, so that some amount of money could be generated as profit.

ISA direct to follow the above steps for mobilisation of money for activities.

INDIAN SOCIETY OF ANAESTHESIOLOGISTS

ZONE FORMATION IN ISA

ELECTION OF ZONAL MEMBERS

PREAMBLE

Demand for selecting council members from various areas making equal representation of whole India in governing council of ISA was felt much necessary for a long period of time and the council meetings in 2004 decided to implement the proposal. The general body met in 2005 ratified the decision of the council to make zones and a committee consisting of past presidents of ISA (Dr. RC Agarwal, Dr. Surendra Reddy, Dr. Das Gupta and Dr. KP Chansoriya) was constituted to make the guidelines on the matter. The committee's opinion was presented at council in 2006 and the report of the committee since not acceptable in total, was later modified by the Governing Council, ISA. The modified guidelines from the governing council based on the recommendation from past presidents were placed at the annual general meeting 2006 at Mysore. The general body opined for certain further changes. With subsequent modifications, the subject matter was presented to general body for adoption at annual general meeting 2007 at Vishakhapatnam and was accepted for promulgation.

Introduction

The Indian Society of Anaesthesiologists (ISA) have observed that we the 'ISA' are not achieving adequate representation of whole India in the National Governing Council of ISA with the current system of electing the governing council members. We have seen council members elected do not come to any acceptable national pattern and are finding difficult in uniform promotion of ISA activities. As, remedial measure to this and a constitutional requirement, ISA decided in the national council meeting 2005 and later resolved at annual general meeting 2005 and 2006 to establish 6 regional zones of ISA.

Zones – Description – Entitlement

The zones in ISA will be described as

1. North 2. South 3. East 4. West 5. Central 6. North – East.

North, South, East and West may include the respective metros New Delhi, Chennai, Kolkata and Mumbai, respectively, if the metros exist as ISA metro cities.

The zones will correspond to the geographical areas of member states included in the zone. The zones will be conglomeration of states and will function as an upper platform of state ISA units in certain matters. The zones will be responsible for carrying out national instructions to our lower units at state and city levels. Every zone is authorized to hold a zonal (regional) annual meeting every year. Date of zonal meeting every year is to be finalized in consultation with the national ISA so as to avoid overlap with other zonal meetings. The zonal conference will be combined with the state conference of the state in which the zonal conference is held. The zones will be sponsored by the member states and working finance for zonal activities generated through holding educational activities in the zone.

The predominant functions of the zone will be promotion of academic activities of the zone by way of conducting zonal conference as an academic arena and for facilitation of general matters, welfare activities and to disseminate organizational working culture.

Zonal administration rests with a committee consisting of Presidents and Secretaries of all

member state units of ISA in the zone. The committee may select a zonal-coordinator/or an appropriate officer, for liaison with all concerned, from within the committee or outside the committee. Owing to paucity of funds, no financial incentives will be given to the zones from national ISA.

Each zone will be electing one GC member from electorate in that zone who will be named as GC member (Zone) and his/her term will be for a period of 3 years. The name of the candidate must be in the electoral roll of that Zone.

Election

Election of GC member from a Zone will be along with National elections. All eligible voters from that zone will be eligible to vote.

Geographical distribution of areas in the zone

1. East Zone
Bihar, Orissa, Jharkhand, West Bengal, Andaman & Nicobar Islands
2. West Zone
Goa, Maharashtra, Gujarat, Rajasthan
3. North Zone
Punjab, Haryana, Delhi, Chandigarh, Himachal Pradesh, Jammu & Kashmir
4. South Zone
Kerala, Tamil Nadu, Andhra Pradesh, Telangana, Pondicherry, Karnataka, Lakshadweep Islands.
5. Central Zone
Madhya Pradesh, Chhattisgarh, Uttar Pradesh, Uttarakhand.
6. North East Zone
Assam, Meghalaya, Tripura, Arunachal Pradesh, Mizoram, Nagaland, Manipur and Sikkim.

Administration

Administration of the zone is vested in a committee consisting of President, Secretary of each member state representing the zone.

Election-Eligibility to contest

Eligibility to contest or being nominated as zonal member will be governed by respective articles of ISA constitution (article 3 and 5) and that he/she should have been a valid member of the society for the previous 10 years and should have attended 3 Annual General meetings of ISA in the previous 5 years. Nomination fee published is mandated for zonal member election also. The nominations will be verified by secretary ISA National to find the eligibility and will be communicated to the member as well as the election officer. The zonal member elected from each zone will be designated as governing council member at the national governing council and concerned will represent the respective zone. The term of office of zonal members will be 3 years w.e.f. 2017.

ISA ACADEMICS

ISA Online PG Classes

Since 1-07-2021 (Doctors Day), ISA Online PG Class is conducted by the ISA National Secretariat every Monday evening. The class is of around one hour followed by 30 minutes of discussion/interaction. The aim of the classes is to ensure uniform PG Teaching across the country for all ISAians. These classes are dedicated to Anaesthesiology Post Graduates and are conducted in form of the Classroom teaching. **The online classes are taken by eminent PG teachers who are examiners.** No other ISA National/State/City program is conducted at the time of ISA National online PG Class.

ISA National Task Force (ISANTF) COVID

The ISA National Task Force COVID (Clinical and Training) comprises of coordinators from ISA National and State branches. ISA has developed a uniform Training Module on Mechanical Ventilation for adoption by branches all over India. The Online Training Module on Mechanical Ventilation (Basic) is under the banner of ISA and is available for all clinical specialties. It is also apart of ISA Social Outreach Program.

ISA PUBLIC AWARENESS FLIER



Know your Anaesthesiologist

1. Anaesthesiologist is the specialist doctor who makes your surgery pain free and keeps you safe and comfortable during surgery.
2. Anaesthesiologist is qualified and trained just like your surgeon or gynecologist/obstetrician.
3. Anaesthesiologist administers medications including blood transfusion, and monitors your breathing, heart rate, blood pressure, consciousness and other organ functions during your surgery.
4. Your anaesthesiologist will examine you before your surgery and help you allay your anaesthesia concerns and anxiety.
5. Your anaesthesiologist decides in consultation with your surgeon and yourself, the best anaesthesia technique for your surgery.
6. Your anaesthesiologist takes care of you before and during your surgery, and until you are awake, comfortable and safely recovered from anaesthesia.
7. Anaesthesiologist have expertise in emergency resuscitation, Intensive Care Unit (I.C.U.), disaster management.
8. Anaesthesiologist, in addition, takes care of you for other interventions requiring pain relief or sedation outside the operation theatre such as in painless childbirth, CT, MRI, Angioplasty and Endoscopy.
9. Anaesthesiologist also takes care of you in the 'Pain Clinic' for relief of immediate and long-term pain due to surgery, trauma, nerves, muscles, joints, cancer and other painful conditions.

**ISA****Indian Society of
Anaesthesiologists**

Know about Anaesthesia

1. You will require 'Anaesthesia' for a pain free and safe surgery. Various anaesthesia techniques can be used depending on your surgical procedure.
2. You can participate in your own safety by cooperating with your anaesthesiologist and following their instructions carefully:
 - i. Tell about your coexisting illnesses, smoking, alcohol, medications, allergies, medical history and investigations.
 - ii. Tell if you are pregnant or breastfeeding.
 - iii. Follow your fasting and medication orders strictly.
3. You will have an intravenous cannula inserted before your anaesthesia.
4. Your anaesthesia technique could be any one or combination of the following:
 - i. Local anaesthesia makes the surgical area numb. In this you have the choice to stay awake or sleep with medication.
 - ii. Regional anesthesia blocks the nerves to make a particular region numb and is given by an injection in the back or in the limb. In this you have the choice to stay awake or sleep with medication.
 - iii. General anaesthesia makes you unconscious with medicines and may require a breathing tube in your throat. In this you will gain consciousness soon after surgery, except under certain situations.
5. You will be taken care of by your anaesthesiology team and monitored until you are awake and safely recovered from anaesthesia.
6. Anaesthesia is very safe but all procedures can have some risks. Talk to your anaesthesiologist about your concerns.
7. You must understand about your anaesthesia technique before you give your consent. This is important for us and for your own safety.

TIME SCHEDULE FOR ISACON PROGRAM

ISACON should end on last Sunday of November to avoid all week days being ISACON days.

Following is the schedule of the ISACON

Wednesday: ISA National GC Meeting, Workshops

Thursday: CME, Presidential dinner

Friday: Day 1 of Conference, Conference Inauguration

Saturday: Day 2 of Conference, AGBM, Banquet

Last Sunday of November: Day 3 of Conference

Separate Registration for Workshops, CME and Conference and any combinations of these three.

For Workshops and CME, working lunch only

The Presidential Dinner/Faculty Dinner to be held on CME Day.

ISACON Inaugural Ceremony on first day of conference, in evening followed by entertainment and conference dinner.

One banquet only to be hosted by Org Committee on Saturday, the day 2 of conference.

No second banquet shall be hosted even if it is proposed by Org Committee voluntarily.

All awards to be presented on day 1 & 2 of conference between 1-2 PM (Lunch Time).

Inaugural program to be restricted to 1 hour only.

Zonal Conference in the zone of ISACON will not held in the year of ISACON.

Request State & other Conferences to be avoided 3 months prior to ISACON.

Wednesday.	09.00 onwards	Workshops
Thursday.	08.00	CME + Conference Regn.
	08.30	ISA Flag Hoisting
	08.40	CME Inauguration
	09.00	onwards GC Meeting
	09.00 to 17.00	CME in 4 - 6 Halls, 9 - 10 lectures in each Hall (Each lecture for 20 - 25 minutes & 15 - 20 minutes for discussion) (15 minutes Tea Break F.N. and A.N., 40 minute Lunch Break)
	19.00 onwards	Presidential/ Welcome Dinner (+ Faculty Dinner)
Friday	08.00	Conference Registration ISA National Award Paper Presentations Preferably, the results to be announced in the hall immediately

		after the conclusion of session. Medal & Certificate can be presented in the respective hall itself.
	09.00 - 11.30, 14.00-17.00 11.30 -13.00	Scientific Program in all the Halls Prof. Keshav Pandey Oration & Prof. Dr. Venkat Rao Oration in Hall A. No programmes in any other Hall
	09.30 -11.00 14.00-16.00	Past Presidents' Meeting Dr. T.N. Jha And Dr. K.P. Chansoriya Memorial National Medal And Traveling Grants papers Hall A
	16.30 - 17.30 14.15	ISA Gold Con Quiz finals Onwards State & City Presidents & Secretaries meeting ISAFBF AGBM IJA Editorial Board meeting
	After noon:	3 specialty forums Railway, Army & Practitioners meeting 2hrs. time for each, any Hall (small) is OK.
	18:00 19.00	Conference Inauguration Entertainment & Dinner
Saturday	8.30-11.00 a.m.	ISA National Award Paper Presentations Preferably, the results to be announced in the hall immediately after the conclusion of session. Medal & Certificate can be presented in the respective hall itself.
	9.00 to 13.30 8.30-11.00 a.m. 11.00-01.00 p.m.	Scientific Session in all the Halls,. IJA Session (Hall A) ISA Session (Hall A) compulsory for all GC members & State Office Bearers
	15.30 19.00	AGBM Hall A Entertainment & Banquet
Sunday.		Ish Narani Best poster Award final round. Poster competition: 10 best posters to be selected from all & they will present for Ish Narani Best Poster Award on Sunday Results to be handed over to the Hon. Secretary before 10.45 a.m. to announce at 11.00 am, prepare the Certificates to be handed over at 12.30 noon.
	10.30-12.30	Scientific Session The specialty sessions can be conducted in Cardiac, Neuro, Pediatric & Neonatal, Obstetric, Trauma & Critical Care, Clinical Pharmacology, Pain, Ophthalmic & Transplant Anaesthesia
	12.45	AGBM continues in Hall A, Awards, Installing New President & newly elected GC,

14.00	Closing Ceremony. Valedictory program
	Lowering of ISA Flag
14.00	Lunch & disperse
14.30	1st GC Meeting

ISAGoldcon Quiz preliminary on Friday Morning to select final 8 teams.

No Scientific Program is permissible by Industry in the Stalls during Official Scientific Programmes. Companies should not be allowed to host talk + dinner at Hotels on Conference days.

In any Halls, the Certificates to the Speakers & Chair Persons to be handed over at the end of the session. President & Secretary visit all stalls with Org. Secretary on Friday / Saturday / Sunday morning.



**FAMILY BENEVOLENT FUND
OF
INDIAN SOCIETY OF ANAESTHESIOLOGISTS**
(Regd.629 / 2007 under Societies Registration act. 35 of 2001)

FORM OF MEMBERSHIP

(To be filled with BLOCK LETTERS)

(For Office Use only)

FBF No.
R.No.
Date :

Affix
Passport size
Photograph

ISA No.

Proposed by Dr.....

Life member of.....City Branch of ISA

SURNAME :

FIRST NAME :

NAME TO BE PRINTED ON CERTIFICATE AS :

NAME OF FATHER / HUSBAND :

DATE OF BIRTH :

AGE :

NAME OF NEAREST CITY BRANCH OF ISA :

CORRESPONDENCE ADDRESS :

PERMANENT ADDRESS

CITY.....PIN.....

CITY.....PIN.....

STATE.....

STATE.....

EMAIL.....

EMAIL.....

MOBILE.....

MOBILE.....

NOMINATION FORM

S. No.	Name of the Nominee	Relationship of the Member	Address
1.			
2.			
3.			

If the nominee is a minor, name of the person who represents the minor and his/her address :

Date of birth and age of Minor :

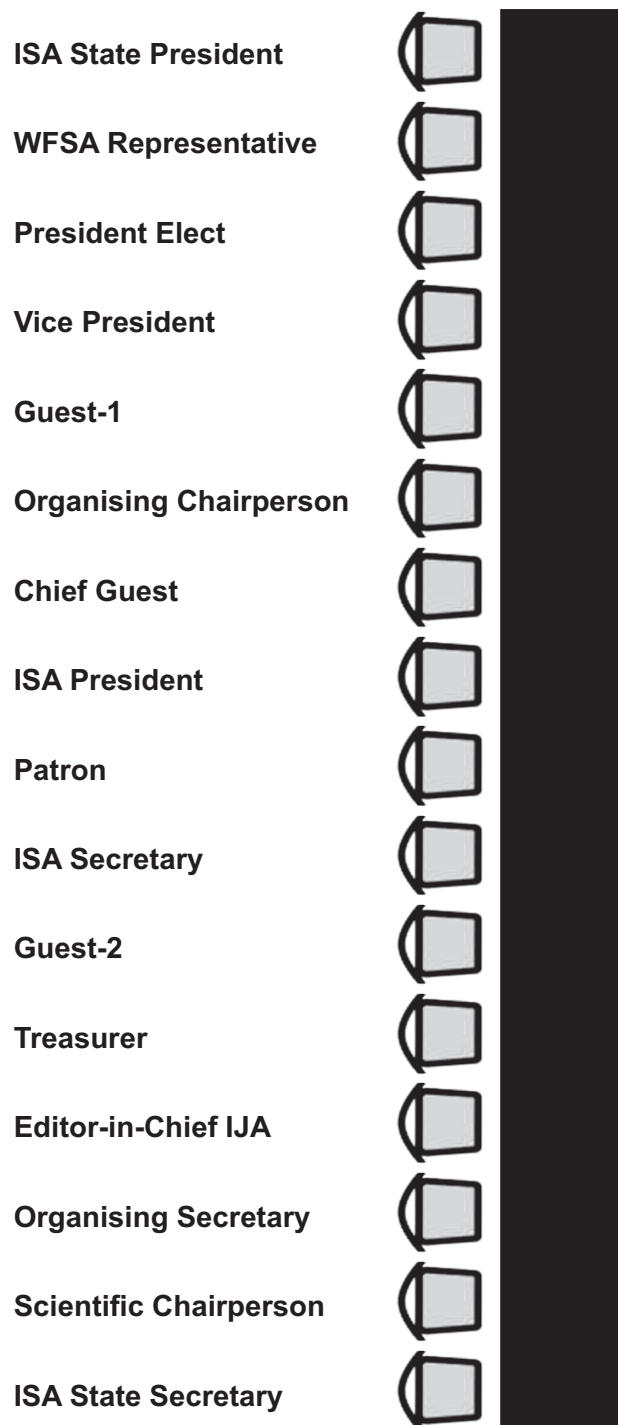
Specimen Signature of the

Nominee of Minor's representative

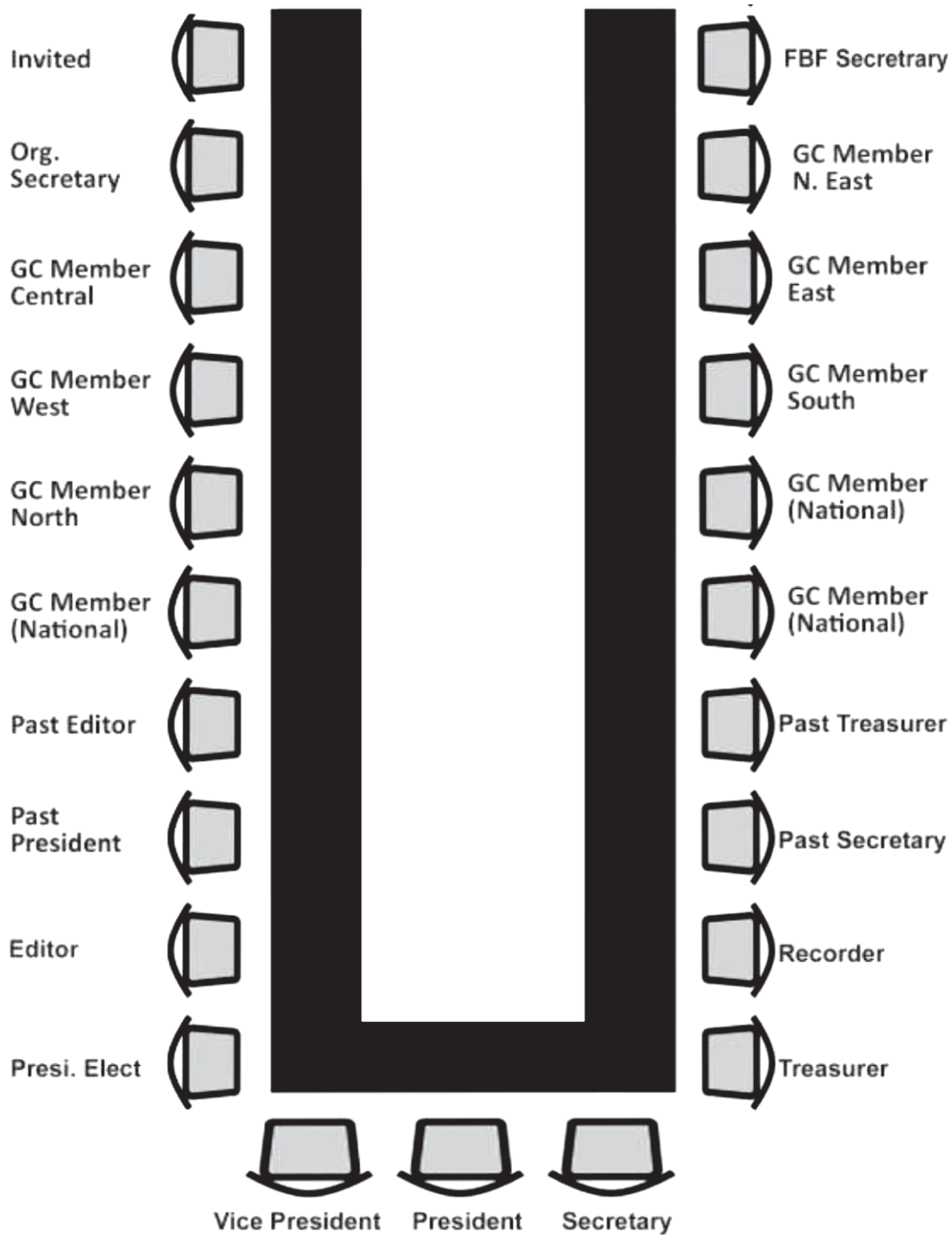
1.
2.
3.

I hereby declare that the above information furnished by me is true and correct.

Signature of Applicant



**Seating Arrangement
Inaugural Ceremony ISACON**



**Seating Arrangement
ISACON National Governing Council Meeting**



INDIAN SOCIETY OF ANAESTHESIOLOGISTS

(FOUNDER MEMBER OF THE WORLD FEDERATION OF SOCIETIES OF ANAESTHESIOLOGISTS)

National Secretariat: 27-A, Rattan Nagar, Tripuri, Patiala- 147001, Punjab, India.

Mob: +91 9815125828

E-Mail: isanhq@gmail.com / secretaryisanhq@gmail.com

DR.A.P.SINGHAL LIFE TIME ACHIEVEMENT NATIONAL AWARD (OPEN TO ISA MEMBERS, EXCEPT ISA NATIONAL PAST PRESIDENTS) NOMINATION FORM

Name of City Branch ISA

Name of State Chapter ISA

DETAILS OF THE NOMINATED PERSON

1. Name of the Member Nominated with ISA Membership No. :

Dr

ISA No

2. Address for Correspondence

Eternal Vigilance

Phone No:

Mobile No :

E-mail :

3. Qualifications with Year of Passing :

4. No of Years of Anaesthesia Professional Service Rendered in India Years.

10. Details of Special Activities if any, of the nominee (Socio- medical)

- (a). Medical Camp / Relief Work :
- (b). Slum Eradication / Health Education :
- (c). Any other Special Activities / Social Activities :
- (d). Rural Service :
- (e). Leprosy Relief Work / Rotary / Red Cross, :
Emergency Medicine Groups, etc

11. Role in Development of Institution / Development / Work area:

12. Whether the Applicant is a winner of National / International Awards in the Field of Medicine

Any other Awards:

13. Contribution to Anaesthesia Teaching

(Mass teaching/CME/Courses run etc.) :

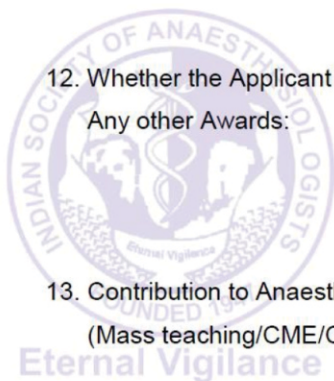
14. Details of involvement in new Innovative :

Methods in the medical field in the

Country/Medical Research done/

Research associated/New Service started :

15. Details of Outstanding Service anywhere inside the country/outside:



ISA

Indian Society of

Anaesthesiologists

DECLARATION

ISA..... City Branch and ISA.....State Branch nominate
Dr..... ISA No.....for
Dr. A. P. Singhal Life Time Achievement National Award of ISA and all entries made on this
nomination form are true to best of our knowledge

Signature of the ISA City Branch President

Name :

Hony. Secretary, ISA City Branch

Name :

Date :

Place :

Recommendation

ISA.....State Branch Nominates Dr.....
ISA No.....For Dr. A. P. Singhal Life Time Achievement National Award of
ISA and all
entries made on this nomination form are true to best of our knowledge.

Signature of the ISA State President

Name :

Place :

Hony. Secretary, ISA State Branch

Name :

Date :

- NB:**
1. The person nominated should possess minimum 20 years' service as anaesthesiologist in India and should work in India at the time of submission of nomination.
 2. Relevant documents in support, wherever needed may be attached.
 3. Nominees consent to be obtained separately along with his/her C.V

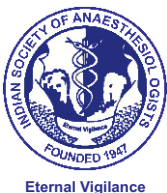
Office Use:

Date of receipt of the Nomination :

Name of the City/State Branch Recommended :

Name of the State Branch Recommended :

NB: Separate sheets for any additional information can be attached if space is insufficient.



INDIAN SOCIETY OF ANAESTHESIOLOGISTS (FOUNDER MEMBER OF THE WORLD FEDERATION OF SOCIETIES OF ANAESTHESIOLOGISTS)

National Secretariat: 27-A, Rattan Nagar, Tripuri,
Patiala- 147001, Punjab, India. Mob: +91 9815125828
E-Mail: isanhq@gmail.com / secretaryisanhq@gmail.com

PROFORMA APPLICATION FOR BIDDING ISA NATIONAL CONFERENCE VENUE - 2025

1. Name of the City Branch Bidding for Conference Venue :
2. Name of the State Chapter Bidding for Conference Venue :
3. Name of the place where Conference will be Conducted :
4. Number of Members in the Branch :
5. Name of the Organising Chairman (of the proposed conference) :
6. Name of the Organising Secretary (of the proposed conference) :
7. Financial Status of the Branch (Attach audited a/c of last 3 years) :
8. Is the Conference to be held at Institutional Building or Commercial area :
9. Do you have man-power to meet the needs of the Conference :
10. Adequate Accommodation available to near the Venue :
11. What are the Transport Facilities available to reach the Venue :
12. Proposed registration fee from Delegates :
13. Areas of Tourist importance in the surroundings :
14. Will you agree to follow the protocol in conduct of the Conference :
15. Entitlements of Delegates (Pickup, compliments, food etc) :
16. Availability of auditorium & additional halls for Scientific session :
17. Is space available for trade & exhibition :
18. Whether you (branch) have conducted ISACON (National / Zonal / State) earlier or not if yes give details.
19. Whether you (branch) have conducted national level CMEs or zonal conferences, give details.

We, Dr..... Organising Chairman and Dr.....
.....Organising Secretary on behalf
of City Branch &.....State Chapter accept the responsibility to
conduct the 72nd ISA National Conference At.....(place), as per Constitution of ISA
and we will be responsible for safe conduct of the conference. Accounts of the Conference will be submitted
within one calendar year of completion of the Conference.

Place:
Chairman.....

Name & Signature of Organising

Date:
Secretary.....

Name & Signature of Organising

ENDORSEMENT BY CITY BRANCH

Name & Signature of City Br. President

Seal

Name & Signature of City Br. Secretary

ENDORSEMENT BY STATE CHAPTER

Name & Signature of State Chapter President

Seal

Name & Signature of State Chapter Secretary



Eternal Vigilance

ISA

Indian Society of Anaesthesiologists

LETTER OF AGREEMENT

PLACE:

DATE:

To

The Hon. Secretary (ISANHQ)

Sir,

1. We (1) Dr..... ISA No..... Organising Chairman, 72nd Annual National Conference of ISA(2) Dr..... ISANo.....Organising Secretary, 72nd Annual National Conference of ISA..... City/ State Chapter, pledge and confirm that we will pay Rs. 20,00,000/- (Rupees Twenty Lakhs) or 10% of the Total Conference Income (gross) whichever is higher to ISA National and will Execute a Compliance Proforma on Rs.100/- Non Judicial Stamp paper with this letter to ISA National office for record. We stand to disciplinary action as decided by NHQ ISA if we fail to fulfill this commitment to ISA. Current Financial State of our City Branch is Rs.....

2. We the organizers of ISACON 2025 agree to suggestions offered by President, Secretary and GC members of ISA regarding venue, facilities in and around, reception, transport, and local travel of delegates, food and scientific proceeding at the Conference. We have read the protocols of conduct of the conference and know the requirements of the venue.

Signed onday of 2023 in presence of

Witness 1
(Name & Signature)

1. Organising Chairman
(Name & Signature)

Witness 2
(Name & Signature)

2. Organising Secretary
(Name & Signature)

INDIAN SOCIETY OF ANAESTHESIOLOGISTS
ISA - Contract Agreement Conduct of National Conference
(To be executed on Rs.100/- Non Judicial Stamp Paper)

PLACE:

DATE:

To

The Hon. Secretary (ISANHQ)

Sir,

1. We (1) Dr.....ISA No.....
Organising Chairman, 72nd Annual National Conference of ISA (2) Dr.....
ISA No.....Organising Secretary, 72nd Annual National Conference of
ISA..... City/State Chapter, pledge and confirm that we
will pay Rs. 20,00,000/- (Rupees Twenty Lakhs) or 10% of the total Conference income
(gross) whichever is higher to ISA National. We stand to disciplinary action as decided by
ISANHQ if we fail to fulfill this commitment to ISA. Current Financial State of our City branch
is Rs.....

2. We the organizers of ISACON 2025 agree to suggestions offered by President,
Secretary and GC members ISA regarding Venue, facilities in and around, reception,
transport, and local travel of delegates, food and scientific proceeding at the Conference.
We have read the protocols of conduct of the conference and know the requirements of the
venue accounting etc.

Signed onday of.....2023 in presence of

Witness 1
(Name & Signature)

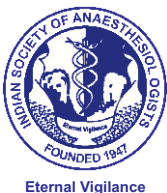
1. Organising
Chairman(Name & Signature)

Witness 2
(Name & Signature)

2. Organising Secretary
(Name & Signature)

RULES AND REGULATIONS

The venue of the Annual National Conference will be decided by the Governing Council on the basis of merit. The state holding the national conference will not be eligible to reapply for next 10 years. Zonal rotation is preferred. Within that Zone, (let us say that as Zone A) out of the bids received, preference would be given to the state branch which has not hosted the Conference before or has not hosted the Conference for the longest period out of the bids received, provided all other criteria for selection are met. Bids can be accepted for consideration from the Zone which is next in the line (i.e., Zone B) for eligibility as per Zonal cycle of rotation. In case the bid from the eligible Zone (Zone A) is found not in order and is rejected by the GC then bids from this Zone (i.e., Zone B) would be considered as per the criteria defined earlier. The cycle of Zonal rotation from 2021 is 2021 West, 2022 North East, 2023 North, 2024 East, 2025 Central, 2026 South, 2027 West. This cycle will be maintained for future. This cycle may be modified by the Governing Council by a resolution with subsequent approval by the GBM as and when necessary, provided their bid satisfies all requirements & criteria and has facilities to hold a National Conference. The bid for hosting ISA National Conference must reach the Hon. Secretary before 31 July and will be discussed in the 2nd Mid Term GC meeting after presentation by the respective bidders. Representatives of the bidding branches must present themselves on the 2nd day of the GC with full details including blue print of the venue and halls, short video etc. The credentials and experience of the Organizing Secretary and Scientific Committee Chairperson of the ISACON should be detailed in the bid application. Shortlisted venues will be inspected by subcommittee formed by the GC and they will give their report during the 4th GC meeting and then venue will be decided on the basis of merit and facilities.



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PROFORMA FOR BEST CITY/STATE/METRO BRANCH

1. Name of the Branch:
2. Office Address of the Branch:
3. E-mail ID of the Branch:
4. Name of the President:
5. Address of the President, ISA No, Mobile, Email ID:
6. Name of the Secretary:
7. Address of the Secretary: ISA No, Mobile, Email ID:
8. Current Membership strength:
9. New member enrolled in current year:
10. Academic activities.

Number of CME'S and Workshops conducted in the current year with Topics:
Members participated in CME's workshop with date:

11. Administration:
 - a. Number of executive meeting held in current year with date:
 - b. Number of general body meeting held including AGBM with date:
 - c. How many members attended the AGM:
 - d. Do you have your own constitution:
 - e. If yes attach a copy of it:
 - f. Furnish your bank detail-
(Name of the Bank, branch, A/C number, IFSC, FD receipt numbers,
Balance as on 16th October 2.....):
 - g. Have you sent Annual report to ISANHQ :
 - h. Have you sent Annual Audit report/ Internal Audit Report to ISANHQ:

- i. Do you regularly publish newsletter, if yes send the copy to ISANHQ:
 - j. PAN :
 - k. Society Registration No.
12. Public awareness program – has the branch conducted any such program this year, furnish brief detail on Topic,type of audience with no:
13. World Anaesthesia Day programme Conduction:
14. Enrollment of members for ISAFBF:
15. Notification of Election: done/ not done.

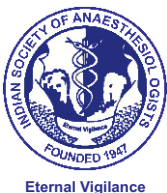
Attach a copy of notification

Name of Outgoing President & Secretary with ISA

NumberName of Incoming President & Secretary with ISA Number

16. Members Participation in Annual Conference of ISA (ISACON 20__):

The best 'City Branch', 'Metro Branch' and 'State Branch' of ISA will be selected as per the decision of the Governing Council and will be awarded with medal, memento and citation. All recognized City branches & State branches can compete for the awards. The application in the proper format duly completed along with last three years audited statement/ internal audit, details of month wise activities and awareness Programme, family meet etc. may be forwarded to the office of the Secretary, ISA (NHQ), before 29th October by email to isanhq@gmail.com. Format will be available in the Website or from the Secretary. Include activities from 16th October previous year to 15th October of current year. Attach proof of activities and send online after logging in at isaweb.in or to isanhq@gmail.com



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**PROFORMA FOR WORLD ANAESTHESIA DAY (WAD, ETHER DAY)
CELEBRATIONS AWARD (CITY/STATE/METRO BRANCH)**

1. Name of the Branch:
2. Office Address of the Branch:
3. E-mail ID of the Branch:
4. Name of the President:
5. Address of the President, ISA No, Mobile, Email ID:
6. Name of the Secretary:
7. Address of the Secretary: ISA No, Mobile, Email ID:
8. Details of World Anaesthesia Day (WAD, Ether Day) Activities –

The selection of awards will be done by the Governing Council. It consists of medal, memento and citation. All recognized City/State/Metro branches can compete for the award. The application in the proper format is to be sent to the office of the Honorary Secretary, ISA (NHQ), before 29th October by email to isanhq@gmail.com. Include activities from 16th October previous year to 15th October of current year Attach proof of activities and send online after logging in at isaweb.in or to isanhq@gmail.com



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PROFORMA FOR PUBLIC AWARENESS AWARD (INDIVIDUAL)

1. Name of the Member:
2. ISANumber
3. City / State Branch:
4. E-mail ID:
5. Mobile:
6. Public awareness programs – Details of the programs conducted this year, furnish brief detail on Topic, type of audience with no, etc.

The selection of awards will be done by the Governing Council. It consists of medal, memento and citation. All ISA Members can compete for the award. The application in the proper format is to be sent to the office of the Honorary Secretary, ISA (NHQ), before 29th October by email to isanhq@gmail.com. Include activities from 16th October previous year to 15th October of current year Attach proof of activities and send online after logging in at isaweb.in or to isanhq@gmail.com

ISA NATIONAL GOVERNING COUNCIL - 2022

1.	Dr. Venkatagiri K M	President	9447030395	drvenkatagiri@gmail.com
2.	Dr. Anjali Rakesh Bhure	Vice President	9822563121	anjali_bhure@yahoo.co.in
3.	Dr. (Major) M V Bhimeshwar	President Elect	9848040868	bhimu99@yahoo.co.in
4.	Dr. Naveen Malhotra	Honorary Secretary	9812091051	drnaveenmalhotra@yahoo.co.in
5.	Dr. Virendra Sharma	Treasurer	9415142460	virendra_doc@yahoo.co.in
6.	Dr. Lalit Mehdiratta	Editor-in-Chief IJA	9826252693	lalitmehdiratta9@gmail.com
7.	Dr. Muralidhar Joshi	Past President	9949049946	drmuralidharjoshi@gmail.com
8.	Dr. J Balavenkata Subramanian	GC Member	9842245757	drbalavenkat@gmail.com
9.	Dr. S C Ganesh Prabhu	GC Member	9443496835	drgp60@gmail.com
10.	Dr. Rajiv Gupta	GC Member	9811084288	rajiv_rita@yahoo.com
11.	Dr. Bharat Bhushan Bhardwaj	GC Member	9889822922	bharatbbhardwaj@gmail.com
12.	Dr. Surajit Giri	GC Member	9435056627	drsurajitgiri@outlook.com
13.	Dr. Ashok V Rao Deshpande	GC Member	9422041424	drashokvdeshpande@yahoo.co.in
14.	Dr. Chintala Kishan	GC Member	9848071377	chintala_kishan@yahoo.in
15.	Dr. Sunil Kumar Sethi	GC Member	9812025075	drsunilsethi@yahoo.co.in
16.	Dr. Rekha Das	GC Member	9437016520	rekhadass2003@yahoo.co.in



ISA

**Indian Society of
Anaesthesiologists**



Published by :

Dr. Sukhminder Jit Singh Bajwa
Honorary Secretary

Dr. Naveen Malhotra
Past Honorary Secretary

Indian Society of Anaesthesiologists

www.isaweb.in